

**College of Education Leadership and Service Excellence Award (Continued)**  
**College of Education**

March, 2009  
Updated January 2015

**Award Philosophy**

The College of Education Leadership and Service Excellence Award nomination and award process will be used to recognize excellence in leadership and service among College of Education faculty. To be eligible to receive an award, a full-time member of the faculty must have evidenced unusually significant and meritorious achievement in leadership and/or service.

**Award recipient will receive**

- \$500 – one time award only (To be deposited for recipient's Professional Development Account)
- Certificate of Recognition
- Recipient's name will be added to a plaque displayed in the COE
- The award winner will be recognized at the COE general faculty meeting

**Source of Funds:** Associate Dean's Office

**Eligibility and Nomination Criteria**

- Full-time faculty member at OSU
- Hold rank as a tenure track Assistant Professor or above
- Evidence of excellence in leadership and service
- An individual can receive this award no more than twice during his/her tenure at OSU

**Submission of the Application**

The completed application must fit in a one inch three ring spiral binder. The application, organized with tab dividers, should be arranged as follows:

- Letter of nomination by a faculty member
- Vitae of nominee
- Nominee's statement on philosophy of leadership and service (2 page limit)
- List of service and leadership activities in the last three years:
  - International
  - National
  - University
  - College
  - School
  - Community
- Supporting letters from:
  1. department head (1)
  2. faculty members (no more than 2)
  3. students and alumni (no more than 4)
- Other materials as appropriate:  
(NOTE: All materials must fit in the one-inch binder.)

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**Nomination Process & Review and Selection Committee**

- Schools will develop a process whereby nominations are accepted and support materials reviewed internally.
- Applications should contain activities that span no more than the last three years.
- A minimum of one and a maximum of three applications with supporting materials representing each school will be submitted to the COE FDRC in February.
- The COE FDRC will serve as review and selection committee.
- FDRC will recommend an award recipient to the Dean in March.
- Winners will be announced at the COE spring faculty meeting at which time they will receive public recognition of awards and appropriately inscribed plaques.