Gearing Up for NCATE Accreditation

Meet your NCATE Team:
Dr. Pam Brown, NCATE Coordinator
Dr. Brent Hill, Assessment Specialist
Dr. Susan Stansberry, Offsite Materials
Dr. Leah Engelhardt, Consultant
Program Faculty, SPA Reports
Ms. Kat Colson, Administrative Assistant

Timeline:
February 2012 – Each program meets with NCATE Coordinator and Assessment Specialist
March 6, 2012 – Share program data and preliminary SPA Reports with Program Advisory Boards
July 2012 – Dates for onsite visit selected
September 1-15, 2012 – Final date to upload SPA Reports
Spring 2013 – Institutional Report and Electronic Exhibit Room reviewed by Board of Examiners Team
Summer 2013 – Offsite report available
Fall 2013 – Response to offsite report and preparation for onsite visit
Spring 2014 – Onsite visit
Fall 2014 – Accreditation decision is made

PEU Policy Change

Equal Access for Statewide Professional Educators’ Association to Professional Education Students

This policy is in compliance with 70 O.S. § 3246 (OSCN 2012) (HB 1854). Oklahoma State University Professional Education programs and the faculty and employees of the programs are prohibited from denying a statewide professional educators’ association equal access to students enrolled in the program to the same extent that access is granted to other educators’ associations. “Access” includes:

1. Setting up informational tables at the institution or student meetings;
2. Speaking at student meetings;
3. Distributing information in mail boxes or through the e-mail system of the institution;
4. Utilizing institution meeting rooms during nonworking hours;
5. Posting information on bulletin boards; and
6. Utilizing printing services for the institution.

Professional associations interested in setting up a student organization should refer to the Chartering Packet for Student Organizations (http://union.okstate.edu/campuslife/Policies andForms.htm).
The Teacher Excellence Network (TEN – http://ten.wiggio.com) provides our recent OSU graduates with a support system and content that they can use as new classroom teachers. Part of this program is through Wiggio, an online social networking tool. Wiggio has been an integral part in giving our first year teachers support, tips, and encouragement from the OSU faculty and staff. Members of TEN who are active on Wiggio receive emails with updates of content that has been posted and all the discussion in Wiggio that is taking place. Although the TEN team has been the main contributor so far, we are excited to recognize several OSU faculty members who have jumped into the Wiggio network and shared their own ideas.

The main purpose of the TEN is to help our graduates succeed, especially in the areas in which they will be evaluated by their principals according to new legislation passed requiring the state to use one model of teacher evaluation. We created modules for each of the areas of evaluation within Wiggio and have been posting content relevant to these areas. In the Instructional Effectiveness module, we have included videos showing teachers who use “best practice” methods while teaching math and reading. We included faculty tips and ideas for reward systems in the Classroom Management module. In the Interpersonal Skills module, we shared reasons why some teachers start class websites and blogs and how TEN teachers can start their own forms of online communication.

Overall, we have had a good start to TEN this year. We hope to continue getting faculty, OSU graduates, and staff involved in the coming months. If you would like to be a part of the TEN or know a recent graduate who would benefit from using the TEN, please email our TEN coordinator, Hannah Denker, hannah.denker@okstate.edu.

Program Advisory Boards 3.6.12

The March 6, 2012, PEC meeting will feature an opportunity for Program Advisory Boards to come together and review requirements and collected data for SPA reports as well as to review Program Coordinators must send names and e-mail addresses of your Advisory Board members to Kat Colson (kat.colson@okstate.edu) no later than Friday, February 10th.
Field Experience & Clinical Practice (Harley Justus)
We currently have 237 interns student teaching this spring. I thank you for your cooperation and assistance with these placements.

The Spring Intent to Student Teach meeting will be held on February 1, 2012, in Willard 010 from 5:00-6:00 pm. Following the meeting, students will sign up to meet with Mark or me. At this meeting teacher candidates will turn in the required paperwork as discussed in the meeting. Candidates are also asked to sign and are debriefed over the items on the Memorandum of Understanding. They will also make three requests as possible placements. Please help us communicate with students that they may not be placed in a school where their children attend, a relative is employed, or they have developed a personal relationship with the cooperating teacher. In addition, they will not be placed in the school system from which they have graduated.

Admissions (Kathy Boyer)
We have admitted 346 students into Prof. Ed. since January 1, 2011

We continue to run OSBI background checks for field experiences prior to placing students in the public schools each semester. We have been fingerprinting the student teachers for the spring 2012 semester. The process is almost complete for the semester with approximately 230 done and 20-25 more to go.

I have been speaking to the SCFD 3223 classes about the professional education processes that students complete while in their programs.

The Early Childhood Education subject area test has now been added to the tests that are available via computer based testing as of last month.

The 2012-13 undergraduate degree sheets have been updated and I am now in the process of making those modifications to the corresponding certification requirement sheets.

The Title II report has been submitted and will be verified and finalized soon. The PEDS report has just been received and will be finalized by April, 2012.

Certification (Mark Shelton)
I am currently processing certification applications with SDE as transcripts become available and completing verification requests from other states as they are received. Our secondary interns are splitting time at their assigned schools and on campus through the end of January and will be at their schools full time beginning in February. Observations for students in CIED3313, MUSI2842 and HHP3431 began last week. We have 77 interns and 41 observers in the field this semester through those three courses.

Portfolios (Jon Thomas)
Key deadline dates for portfolios:
Elementary  Secondary
Sub I - 2.16.12  Sub III – 4.18.12
Sub II – 4.11.12
Sub III – 4.25.12

NOTE: Students still on a Plan of Improvement on 5.4.12 will forfeit their placement for the next semester or delay their certification recommendation. Programs may want to consider adding a P/F Portfolio Submission grade to appropriate courses.

Help Session Schedule available at http://education.okstate.edu/portfolio

Assessment (Brent Hill)
Assisting programs in preparing for SPA Reports
Updating student teaching evaluation online forms to include PEU and program items in one link per program

Administrative Assistant (Kat Colson)
Student's identified as needing OSHA training have been contacted. Certificates of Professional Development were sent out prior to the holidays. Supporting the NCATE Team
Current Oklahoma Education Initiatives

Common Core State Standards (CCSS) and PARCC Assessments
Oklahoma schools are on track for full implementation of the CCSS standards and PARCC assessments by the 2014-15 school year. These standards are for English Language Arts, Mathematics, and Literacy in History/Social Studies, Science, and Technical Subjects. [http://www.sde.state.ok.us/Curriculum/CommonCore](http://www.sde.state.ok.us/Curriculum/CommonCore)

3rd Grade Graduation
Per legislation passed in 2011, Oklahoma students will be retained if they are reading below grade level on the state reading assessment by the end of their third grade year starting in 2013-14.

Teacher and Leader Effectiveness (TLE) System
The TLE Commission has selected three teacher evaluation systems (Danielson’s Framework for Teaching, Marzano’s Causal Teacher Evaluation Model, and Tulsa’s TLE Observation and Evaluation System) and two administrator evaluation systems (McREL’s Principal Evaluation System and Reeve’s Leadership Performance Matrix) for Oklahoma schools to pilot in 2012-13 as 50% of the total TLE measure. The Commission is tasked with identifying one teacher and one administrator evaluation system to be used statewide beginning with the 2013-14 school year. [http://www.sde.state.ok.us/Teacher/Commission](http://www.sde.state.ok.us/Teacher/Commission)

A-F School Grading System
This system of rules is designed to hold all schools and districts accountable in a manner transparent to school leaders and easily communicated to the public.

State Longitudinal Data System (SLDS)
John Kraman, Executive Director of Student Information for the State Department of Information, is eager to involve teacher preparation programs in identifying data collection points and research opportunities for the new system.

Adding Elementary, Early Childhood, or Special Education Certification by Testing
HB 1333 and HB 2747 closed the window into adding these certifications by testing. Teacher preparation programs must provide add-on certification options in these areas. Teachers certified prior to July 1, 2010, in elementary may still test into early childhood by passing the exam by July 1, 2012 (likewise for early childhood testing into elementary). Teachers certified prior to July 1, 2010 through a traditional program or Troops to Teachers may test into special education certification by passing the mild-moderate and/or severe-profound test by July 1, 2012. Beyond July 1, 2012, only add-on programs may be used to add these certifications.

Minority Teacher Recruitment Center is now Oklahoma Teacher Connection
The MTRC, a division within the Oklahoma State Regents for Higher Education, has been renamed the Oklahoma Teacher Connection. Their new address is [http://okhighered.org/otec](http://okhighered.org/otec) Dr. Lisa Holder, Director

InTASC Upgrade: 2011 Standards Replace 1992 Version
Teacher preparation programs in Oklahoma are required to use the Interstate New Teacher Assessment and Support Consortium (InTASC) standards and the Oklahoma General Competencies for Teacher Certification and Licensure as a part of the professional portfolio requirements. These standards are currently being updated, and OCTP will give us official adoption date. See [http://tinyurl.com/intasc2011](http://tinyurl.com/intasc2011)

For discussion: How do these initiatives impact your program? Are there adjustments that need to be made within your curriculum, portfolio or field experience/clinical practice?
Elementary Education Program Piloting the Teacher Performance Assessment

Fourteen Elementary Education students will be participating this semester in a field test of the Teacher Performance Assessment (TPA), a nationally available assessment of readiness to teach for novices led by Stanford University, AACTE, and Pearson. As a performance-based assessment, the TPA is a collection of materials that represents the ways in which the student teacher actually teaches P12 students and how the student teacher synthesizes what he or she has learned through their preparation program and how that learning is applied through student teaching. Half of the participants will focus on mathematics and half on literacy. The Oklahoma Commission for Teacher Preparation is offering a $250 stipend for pilot participants.

The assessments will be submitted through Pearson and evaluated by trained and experienced educators. For more information about the field test in general or to apply to be a scorer, please see http://tpafieldeast.nesinc.com/. Special thanks to Drs. Juliana Utley, Toni Ivey, and Faryl Kander for leading this effort.

OSU Grads Honored

Kristin Shelby, an OSU Elementary Education graduate and fourth-grade teacher at Sallie Gillentine Elementary School in Hollis, Oklahoma, was named the 2012 Teacher of the Year. Shelby is a National Board Certified Teacher with 16 years of classroom experience.

Sarah Vann, an Owasso eighth-grade science teacher received the $25,000 Milken Educator Award for 2012. Vann is a Fall 2011 graduate of the OSU M.S. in Educational Technology program. The National Board Certified Teacher was also named a finalist for the Presidential Award for Excellence in Mathematics and Science Teaching in 2009 and 2011.

Elementary Mathematics Specialist Certification

Certification requirements include:
1. Valid teacher certification in Elementary Education and/or Early Childhood Education (will correspond to Math Specialist credential)
2. Three years of elementary or early childhood teaching experience
3. Passing score on OSAT for Elementary Mathematics Specialist
4. Eighteen hours of coursework:
   a. 60-70% Pedagogical Mathematics Content Knowledge
   b. 30-40% Mathematics Instructional Leadership

Upcoming Events

February 7-8, 2012 Oklahoma Technology Association EncycloMedia Conference, Cox Center
http://www.oktech.org

February 10, 2012 Connecting across Cultures Student Conference at Oklahoma City University OSU delegates will report at 3.6.12 PEC Meeting

March 2-3, 2012 SOEA Conference
Day 1: Outreach2Teach service in Hillcrest Elementary, OKC Public Schools
Day 2: Keynote Speaker Kristin Shelby, OKTOY Meals are provided
Contact: Dr. Suzii Parsons sue.parsons@okstate.edu

March 6, 2012 OKC Public Schools Urban Education Showcase, US Grant High School
The purpose of this showcase is to increase interest in teaching in urban schools.
Contact: Shannon Freeman sgfreeman@okcps.org

March 27, 2012 Celebration of Teaching Featuring the State and National Teachers of the Year - 3-8pm in Willard and the Alumni Center
Contact: Holly Blakey holly.blakey@okstate.edu

April 5, 2012 Education, Teacher and Service Job Fair, Wes Watkins Center
Contact: Michelle Crew michelle.crew@okstate.edu

June 12-15, 2012 C3 by 2020 Statewide Conference
Contact: Ashley Hahn Ashley.Hahn@sde.ok.gov
Syllabus Attachment Checklist for Field Experience/Clinical Practice Courses

This checklist contains important reminders for students in a course that has a field experience or clinical practice component as part of the OSU Professional Education Unit (PEU). “Candidates” refers to OSU Professional Education students, and “students” refers to K12 students. Check off each item as you complete it.

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<th>Reminder</th>
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<td>A great place to access important information regarding the process of moving from Admission to Certification is the <em>Professional Education and Teacher Certification Online Community</em>.&lt;sup&gt;1&lt;/sup&gt;</td>
<td>Self-register at <a href="http://oc.okstate.edu">http://oc.okstate.edu</a> – search for “STW Professional Education and Certification”</td>
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<td>The <em>Teacher Certification @ OSU</em> Facebook page is a great place for receiving important announcements about things like testing dates, required meetings, and scholarship opportunities.</td>
<td>Friend “Teacher Certification @ OSU” on Facebook</td>
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| The PEU office has to consider at least five things (in this order) when making placements in schools for student teaching:  
1) Is the requested placement appropriate for the candidate? (Program Coordinator approves; candidate did not attend school there or has a relative or close friend working or attending there; etc.)  
2) Is the school district and site willing to take this particular observer/student teacher?  
3) Is the requested Cooperating Teacher qualified according to OSU PEU Policy?  
4) Is there a qualified OSU Supervisor available and close in proximity to conduct supervision?  
5) What is the candidate’s preference? | Policies and Procedures are available at [http://education.okstate.edu/field-experiences](http://education.okstate.edu/field-experiences)  
(This link includes specific information about Out-of-Area/Out-of-State placements.) |
| Professionalism Reminders for all experiences:  
1) Your use of social media should reflect professional and appropriate use of the tool’s privacy settings.  
2) You are first and foremost a guest in the cooperating schools and classrooms and should act accordingly. Schools are doing us a favor (sometimes reluctantly), and you need to realize the importance of this opportunity and present an attitude of gratitude and humble understanding that you are only seeing a very small “slice of life” at that particular school.  
3) Most field experience/clinical practice courses give you the opportunity to discuss experiences in school sites and/or with particular teachers. It is extremely important to maintain confidentiality in these discussions by selecting aliases to use during class discussion.  
4) Dress – professional dress is required when visiting a school as part of an OSU PEU class. Anything that could be distracting to the learning process (such as tattoos or self-inflicted scars) should be covered.  
5) Punctuality – It is your responsibility to communicate clearly with the Cooperating Teacher, arrive early, stay the entire time specified, and follow the school’s procedures for checking in and out.  
6) Communicate with the Cooperating Teacher what you have been assigned to do while in the classroom.  
7) You must maintain a professional distance from K12 students. This includes appropriate communication (not trading phone numbers or e-mail addresses, not becoming Facebook friends) and situations (not engaging in one-on-one tutoring in a private setting, etc.) | We have had schools refuse to take specific candidates after viewing their Facebook and Twitter pages. See or [http://facebookforeseducators.org](http://facebookforeseducators.org).  
Candidates’ negative comments about schools, teachers, or children inevitably make their way back to the school and the PEU offices, reflecting poorly on OSU and particularly on the candidate. Make sure you create an alias for the school and teacher you are working with to use in class discussion!  
We actually have had photos sent to us showing a candidate’s unprofessional appearance!  
Make sure you discuss with your cooperating teacher exactly what you will be observing or doing in his or her classroom prior to the visit. We have had teachers express that they had no information on what the candidate’s purpose for the visit was. |
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<td>Background Checks/OSHA Training/Drug Testing - Candidates are required to have two different background checks: 1) OSBI name based check - must be complete and on file in the PEU Office prior to a candidate entering the public schools for any field experience; cost is $17.00 payable with credit card, cash, check, or bursar charge 2) Full federal background check - must be completed in order to obtain a teaching certificate; PEU Office facilitates during student teaching and results go directly to SDE; cost of $58 is payable by check or on-line payment. Prior to beginning field experiences, you will receive an e-mail with instructions on completing online OSHA training. You will not be placed in a school prior to completing the training. Many schools conduct random drug testing of faculty and staff. You will participate in all activities that faculty and staff in the school you are assigned participate in.</td>
<td>Ms. Kathy Boyer, Professional Education Specialist, 405.744-6253 <a href="mailto:kathy.boyer@okstate.edu">kathy.boyer@okstate.edu</a> Questions about OSHA training: Ms. Kat Colson, Professional Education Administrative Assistant, 405.744.9506 <a href="mailto:kat.colson@okstate.edu">kat.colson@okstate.edu</a> Check payable to L-1 Identity Solutions or: <a href="http://www.l1enrollment.com/state/?=ok">http://www.l1enrollment.com/state/?=ok</a></td>
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<td>Portfolios For most programs, Submission II of the Professional Portfolio is typically due during the field experience course prior to student teaching, and Submission III is due during student teaching. Candidates must take responsibility for attending training, accessing the program’s portfolio handbook and/or seeking assistance from our Portfolio Specialist. If the portfolio does not “Meet or Exceed the Standard” and has a “1” or “POI” by the published deadline for that semester, the candidate will lose their upcoming placement or their recommendation for certification will be delayed.</td>
<td>Jon Thomas, Portfolio Specialist 405.744.2247 <a href="mailto:jon.thomas@okstate.edu">jon.thomas@okstate.edu</a> <a href="http://education.okstate.edu/portfolio">http://education.okstate.edu/portfolio</a> Portfolio due dates are published on the above website. Failure to meet the initial and resubmission deadlines will result in a forfeiture of placement for the next semester. DO NOT assume you can get a POI and still pass.</td>
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<td>Field Experience Evaluations Your instructors will work directly with the Professional Education office to set up your observation experience. They will give you instruction on what is expected of you during each experience and how your performance will be assessed. To maintain national accreditation, each candidate must have experiences in rural, urban and suburban schools. You will not be assigned an experience in a school from which you graduated or where you have relatives attending or working.</td>
<td>Visit with your instructor(s) on how you are to be evaluated for each experience. Maintain professionalism at all times! Remember you are representing yourself, your family, program, college and Oklahoma State University.</td>
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<td>Clinical Practice Evaluations It is extremely important to seek feedback often from your Cooperating Teacher and your OSU Supervisor. Ask questions often and request feedback on your performance. Think of student teaching as a semester-long job interview, and you will really want to know how you’re doing! You will be evaluated by your Cooperating Teacher at the mid-point of your student teaching as well as at the end of the experience. Your course instructor will send your Cooperating Teacher the link to the online evaluation form at the appropriate time. You will want to remind your Cooperating Teacher that he or she will only receive a Certificate of Professional Development (CPD) if they complete their evaluation by the specified date.</td>
<td>Cooperating Teacher, Principal, and Supervisor Handbook <a href="http://education.okstate.edu/images/peu/documents/coop-teach-handbook-11-12.pdf">http://education.okstate.edu/images/peu/documents/coop-teach-handbook-11-12.pdf</a> Mr. Harley Justus, Field Exp &amp; Clinical Practice Coordinator 405.744.1088 <a href="mailto:harley.justus@okstate.edu">harley.justus@okstate.edu</a> (Ag, Elem, Early Childhood, Special Ed) Mr. Mark Shelton, Cred. Specialist 405.744.8879 <a href="mailto:mark.shelton@okstate.edu">mark.shelton@okstate.edu</a> (Secondary, PE, Music)</td>
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