**CRITERIA FOR JUDGING OHCE WEEK REPORTS**

**County/Group Name**

**OHCE Week**
- Local Group Name
- County
- District

**Sample Label**

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**Items needed to complete report:** 0-10 points
- 3 brad folder with pockets
  - ✔ The folder label must include: OHCE Week, Local Group (if applicable), County, and District
- Page 1 with submitter’s name, address, phone # of chairman or contact person, county, and/or local group and district.
- 1 page report of your activities
  - ✔ Use 1” margins and Times New Roman Font 12
- 1 page of pictures (limited to 1 page)
  - ✔ Limit of 9 pictures - may be shingled
- 1 page of newspaper articles/other
- Short Summary Paragraph of the project
  - ✔ Place Summary in the pocket of the folder

**Story:**
- a. Describe situation 0-10 points
- b. Objectives 0-10 points
- c. Describe process 0-20 points
- d. Result of project(s) 0-25 points

**E-mails, thank you’s, and other items:**
that are related to your OHCE Week Activities

Include Summary paragraph: (Plus or minus 5 points)
- If no summary is included: Minus 5 points
- If summary is included: Plus 5 points

**Total points** [100 points possible]

Suggestions or comments:

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Revised 8/3/2018