CRITERIA FOR AWARD BOOK
Heart of OHCE, Rookie Member, Young Member, and Member Awards

Place a label on the outside right hand corner of the 3-brad paper folder. Put: Name of award being applied for (i.e., Rookie), Name, County, and District. Folder needs to have two inside pockets.

Page One – Picture of you (or your family) and your name.
Page Two – Completed application forms (2 pages)
Page Four and Five – Story, Font size 12, double spaced, with a 1” margin on the left. Story should be written in third party.
Page Six – Participation Sheet.

NO PICTURES, CLIPART, OR NEWSPAPER CLIPPINGS!

Please type a short, double spaced paragraph about yourself to be used as an introduction at the District and State meetings (if you are a winner). Put this paragraph in the pocket, inside the front cover.

NOTICE: Elected members of the State OHCE Board are ineligible for awards during their term of office. Elected members of the board are President, President-Elect, Vice-President for Programs, Secretary, Treasurer, Treasurer-Elect, District Representatives, Leadership Chair, and Awards & Reports Chair.

THE FOLLOWING FORMS ARE FOR PRINTING OR REFERENCE ONLY. THE FILLABLE PDF FORMS FOR THESE APPLICATIONS CAN BE FOUND ON THE OHCE WEBSITE UNDER RESOURCES, THEN “AWARDS.” THE STATE BOARD LIST IS FOUND UNDER RESOURCES, THEN “POLICY”.


ANNUAL OHCE MEMBER AWARD APPLICATION

Place all pages of this application in a 3-brad paper folder with pockets. Secure all of the pages including the picture page.

Write on back of picture: Nominee’s name, County and District. No paper clips or staples. Place a label on the front of folder in the upper right-hand corner with the following information: Category (OHCE Member Award), Nominee’s name, County, and District.

THIS AWARD COVERS ACCOMPLISHMENTS OVER THE LAST 3 YEARS. CANDIDATE MUST BE AN OHCE MEMBER FOR 4 YEARS OR MORE.

The ___________________________ OHCE Group of ___________________________

(Name of Group)                                  (Name of County)

wishes to nominate the following person:

1. Nominee's Name: _________________________________

2. Address:________________________________________

   City:_________________________ State:________ Zip:  __________________________

3. Telephone Number: _______________________________

   (Area Code) Number

4. Nominee is (check one): Married____ Single______ Widow ______

5. If nominee has children, give:

   Number of children living at home:_______ Number of children away from home: _______


7. Nominee lives (check one): On a farm______ Town______ Rural Area (no farming) ______

8. Nominee has been a member of a local OHCE Group for ______ years. (Must be over 4 years)

9. List present offices which nominee is holding:

   a. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)

   b. **County** Organization (Include officer, committee chairman, and/or committee member)

   c. **State** Organization (Include officer, committee chairman and/or committee member)
10. List past offices which nominee has held in the past three (3) years only:
   a. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)
      
      | Year | Year | Year |
      |------|------|------|
      |      |      |      |
      |      |      |      |
      |      |      |      |

   b. **County** organization (Include officer, committee chairman, and/or committee member)
      
      | Year | Year | Year |
      |------|------|------|
      |      |      |      |
      |      |      |      |
      |      |      |      |

   c. **State organization** (Include officer, committee chairman, and/or committee member)
      
      | Year | Year | Year |
      |------|------|------|
      |      |      |      |
      |      |      |      |
      |      |      |      |

11. Write a story about the nominee and include:
   a. What has OHCE meant to the nominee?
   b. Describe and give examples of the nominee's leadership roles in OHCE.
   c. List ways in which the nominee has assisted with community activities. (School, church, youth programs, etc.)
   d. List any honors or awards that the nominee has received. (Any source)

**THE STORY SHOULD BE NO MORE THAN TWO (2) PAGES, TYPEWRITTEN, AND DOUBLE SPACED. USE SIZE 12 FONT "TIMES NEW ROMAN", AND A 1 INCH LEFT HAND MARGIN.**

12. ___________________________ recommends that ___________________________

    (President of Local Group) (Name of nominee)

    receive the OHCE Member Award for the following reasons:

**Please enclose a picture of the nominee with their family or an individual picture.**

SIGN: __________________________________________

Certified by Extension Educator
PARTICIPATION SHEET
Current Year
January 1, _______ to December 31, _______

NOMINEE HAS:

1. **Attended:**
   - Local OHCE Meetings: _______     Leader Lesson Trainings: _______
     (Number)                         (Number)
   - County OHCE Meetings: _______    District OHCE Meetings: _______
     (Number)                         (Number)
   - State OHCE Meetings: _______     Yes or No
     (Number)

2. **Attended workshops:**
   - Local: _______     County: _______
     (Number)                         (Number)

3. **Attended other OHCE events:** (Example: tours, picnics, officers training, etc.) (Name the events)
   _____________________________

4. **Presented a workshop, officers training, etc.:** (Name of events)
   _____________________________

5. **Presented a Lesson(s) to nominees group:**
   _______                   (Number)

6. **Invited guests and they have attended OHCE activities:**
   _______                   (Number)

7. **Been instrumental in getting people to join an OHCE group:**
   _______                   (Number)

8. **Made exhibits for local OHCE group booth at county fair:**
   _______                   (Number)

9. **Assisted with local OHCE Group project(s) (Name the project(s))**
   ____________________________
   ____________________________

10. **Assisted with County organization project (Name the project(s))**
    ____________________________
    ____________________________

11. **Taken part in local and/or county events celebrating OHCE Week?**
    (Check) Local: _______ County: _______
    How? ____________________________
CRITERIA MEMBER AWARD

Each local group may choose one outstanding OHCE member with the winner competing for the award on the county, district and state levels. The regulations concerning the number of times a member may be considered as the county winner is set by each county. On the district level, there is no limit to the number of times a member may win, however, on the state level a member may win only once. An elected or appointed State OHCE officer is not eligible for this award during their term of office.

District and state awards are based on the following:

1. The candidate must be a member in good standing in OHCE for more than four (4) years.

2. Must have served as an officer on local, county, or state level within the past three years.

3. Must be or have been elected or appointed to serve on a local, county, or state committee within the past three years.

CRITERIA FOR JUDGING MEMBER AWARD

<table>
<thead>
<tr>
<th>Category</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>OHCE participation</td>
<td>75%</td>
</tr>
<tr>
<td>Community Service</td>
<td>15%</td>
</tr>
<tr>
<td>Other Responsibilities</td>
<td>10%</td>
</tr>
</tbody>
</table>

OHCE Award Score Sheet

<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Points</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>OHCE Participation</td>
<td>75%</td>
<td></td>
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<tr>
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<td></td>
</tr>
<tr>
<td>Other Responsibilities</td>
<td>10%</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td></td>
</tr>
</tbody>
</table>
ANNUAL OHCE ROOKIE MEMBER AWARD APPLICATION

Place all pages of this application in a 3-brad paper folder with pockets. Secure all pages including picture page.

Write on back of picture: Nominee’s name, County and District. No paper clips or staples. Place a label on the front of folder in the upper right-hand corner with the following information: Category (OHCE Rookie Member), Nominees name, County, and District.

THIS AWARD COVERS ACCOMPLISHMENTS OVER THE LAST 1 to 3 YEARS. CANDIDATE MUST BE AN OHCE MEMBER FOR 4 YEARS OR LESS.

The __________________________ OHCE Group of ________________________
(Name of group) (name of county)
wishes to nominate the following person:

1. Nominee’s Name: ___________________________

2. Address: __________________________
   City: __________________ State: _______ Zip: ______________________

3. Telephone Number: _______________________
   (Area Code) Number

4. Nominee is (check one): Married _______ Single _______ Widow _______

5. If nominee has children, give:
   Number of children living at home: _______ Number of children away from home: _______


7. Nominee lives (check one): On a farm _______ Town _______ Rural Area (no farming) _______

8. Nominee has been a member of a local OHCE Group for _______ years. (Must be 1-4 years)

9. List present offices which nominee is holding:
   a. Local OHCE Group (Include officer, committee chairman, and/or committee member)

   b. County Organization (Include officer, committee chairman, and/or committee member)

   c. State Organization (Include officer, committee chairman, and/or committee member)
10. List past offices which nominee has held in the past three (3) years only:
   
   a. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)
      
      | Year        | Year        | Year        |
      |-------------|-------------|-------------|
      |             |             |             |
      |             |             |             |
      |             |             |             |

   b. **County** organization (Include officer, committee chairman, and/or committee member)
      
      | Year        | Year        | Year        |
      |-------------|-------------|-------------|
      |             |             |             |
      |             |             |             |
      |             |             |             |

   c. **State organization** (Include officer, committee chairman, and/or committee member)
      
      | Year        | Year        | Year        |
      |-------------|-------------|-------------|
      |             |             |             |
      |             |             |             |
      |             |             |             |

11. Write a story about the nominee and include:
   
   a. What has OHCE meant to the nominee?
   b. Describe and give examples of the nominee's leadership roles in OHCE.
   c. List ways in which the nominee has assisted with community activities. (School, church, youth programs, etc.)
   d. List any honors or awards that the nominee has received. (Any source)

   **THE STORY SHOULD BE NO MORE THAN TWO (2) PAGES, TYPEWRITTEN, AND DOUBLE SPACED. USE SIZE 12 FONT "TIMES NEW ROMAN", AND A 1 INCH LEFT HAND MARGIN.**

12. ___________________________ recommends that ___________________________
    
    (President of Local Group) (Name of nominee)

    receive the OHCE Rookie Award for the following reasons:

Please enclose a picture of the nominee with their family or an individual picture.

SIGN: __________________________________________

Certified by Extension Educator
PARTICIPATION SHEET
Current year
January 1, ______ to December 31, ______

NOMINEE HAS:

1. Attended:
   Local OHCE Meetings: _______ Leader Lesson Trainings: _______
   (Number) (Number)
   County OHCE Meetings: ______ District OHCE Meetings: ________ State OHCE Meetings: ______
   (Number) (Number) (Number)
   Yes or No

2. Attended workshops:
   Local: _______ County: _______
   (Number) (Number)

3. Attended other OHCE events: (Example: tours, picnics, officers training, etc.) (Name the events)
   ______________________________________________________________
   ______________________________________________________________

4. Presented a workshop, officers training, etc.: (Name of events)
   ______________________________________________________________
   ______________________________________________________________

5. Presented a Lesson(s) to nominees group:
   (Number)

6. Invited guests and they have attended OHCE activities:
   (Number)

7. Been instrumental in getting people to join an OHCE group:
   (Number)

8. Made exhibits for local OHCE group booth at county fair:
   (Number)

9. Assisted with local OHCE Group project(s) (Name the project(s))
   ______________________________________________________________

10. Assisted with County organization project (Name the project(s))
    ______________________________________________________________

11. Taken part in local and/or county events celebrating OHCE Week?
    (Check) Local: _______ County: _______
    How? ________________________________________________________
**CRITERIA FOR ROOKIE MEMBER AWARD**

Each local group may choose one outstanding OHCE rookie member with the winner competing for the award on the county, district and state levels. The regulations concerning the number of times a member may be considered as the county winner is set by each county. On the district level there is no limit to the number of times a member may win, however, on the state level a member may win only once. An elected or appointed State OHCE officer is not eligible for this award during their term of office.

**District and state awards are based on the following:**

1. The candidate must be a member in good standing of OHCE.
2. The candidate must have been a member for no more than four years.
3. The member must have served on the local or county level as an officer or on at least one committee.

**CRITERIA FOR JUDGING ROOKIE MEMBER AWARD**

- OHCE participation: 75%
- Community Service: 15%
- Other Responsibilities: 10%

**OHCE Award Score Sheet**

<table>
<thead>
<tr>
<th>Award: OHCE Rookie</th>
<th>Possible Points</th>
<th>Score</th>
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<tbody>
<tr>
<td>Name:</td>
<td></td>
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<tr>
<td>OHCE Participation</td>
<td>75%</td>
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<tr>
<td>Total</td>
<td>100%</td>
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Due Date: February 1

Send to current Awards Chair
(see state board list for mailing address)

**ANNUAL YOUNG OHCE MEMBER AWARD APPLICATION**

Place all pages of this application in a 3-brad paper folder with pockets. Secure all of the pages including the picture page.

Write on back of picture: Nominee’s name, County and District. No paper clips or staples. Place a label on the front of folder in the upper right-hand corner with the following information: Category: (OHCE Young Member Award), Nominee’s name, County, and District.

**THE CANDIDATE MUST BE ACTIVE ON THE LOCAL LEVEL AND BE 35 YEARS OF AGE AS OF JANUARY 1ST OF THE CURRENT YEAR, OR YOUNGER.**

The ________________ OHCE Group of ________________
(Name of Group) (Name of County)

wishes to nominate the following person:

1. Nominee's Name: ____________________________________________________________

2. Address: _________________________________________________________________
   City:_________________________ State:_________ Zip: __________________________

3. Telephone Number ___________________________ Birth Date: _____________________
   (Area Code) Number

4. Nominee is (check one): Married____ Single______ Widow ________

5. If nominee has children, give:
   Number of children living at home:_______ Number of children away from home: ______


7. Nominee lives (check one): On a farm_______ Town_______ Rural Area (no farming) ________

8. Nominee has been a member of a local OHCE Group for _______ years. (*Must be over 4 years*)

9. List present offices which nominee is holding:
   a. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)
   ____________________________________________________________

   b. **County** Organization (Include officer, committee chairman, and/or committee member)
   ____________________________________________________________

   c. **State** Organization (Include officer, committee chairman, and/or committee member)
   ____________________________________________________________
10. List past offices which nominee has held in the past three (3) years only:
   a. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)

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<th>Year</th>
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   b. **County** organization (Include officer, committee chairman, and/or committee member)

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   c. **State organization** (Include officer, committee chairman, and/or committee member)

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</table>

11. Write a story about the nominee and include:
   a. What has OHCE meant to the nominee?
   b. Describe and give examples of the nominee's leadership roles in OHCE.
   c. List ways in which the nominee has assisted with community activities. (School, church, youth programs, etc.)
   d. List any honors or awards that the nominee has received. (Any source)

**THE STORY SHOULD BE NO MORE THAN TWO (2) PAGES, TYPEWRITTEN, AND DOUBLE SPACED. USE SIZE 12 FONT "TIMES NEW ROMAN", AND A 1 INCH LEFT HAND MARGIN.**

12. ________________ recommends that ________________
    (President of Local Group) (Name of nominee)
    receive the OHCE Member Award for the following reasons:

**Please enclose a picture of the nominee with their family or an individual picture.**

SIGN: __________________________________________________________

Certified by Extension Educator
PARTICIPATION SHEET
Current Year

January 1, _______ to December 31, ________

NOMINEE HAS:

1. **Attended:**
   - Local OHCE Meetings: ______
   - Leader Lesson Trainings: ______
     (Number) (Number)
   - County OHCE Meetings: ______
   - District OHCE Meetings: ______
   - State OHCE Meetings: ______
     (Number) (Number) Yes or No

2. **Attended workshops:**
   - Local: ______
   - County: ______
     (Number) (Number)

3. **Attended other OHCE events:** (Example: tours, picnics, officers training, etc.) (Name the events) ____________________________

4. **Presented a workshop, officers training, etc.:** (Name of events)
   ____________________________
   ____________________________

5. **Presented a Lesson(s) to nominees group:**
   (Number)

6. **Invited guests and they have attended OHCE activities:**
   (Number)

7. **Been instrumental in getting people to join an OHCE group:**
   (Number)

8. **Made exhibits for local OHCE group booth at county fair:**
   (Number)

9. **Assisted with local OHCE Group project(s) (Name the project(s)**
   ______________________________________
   ______________________________________

10. **Assisted with County organization project (Name the project(s)**
    ______________________________________
    ______________________________________

11. **Taken part in local and/or county events celebrating OHCE Week?**
    (Check) Local: ______ County: ______
    How? ______________________________________
CRITERIA FOR YOUNG MEMBER AWARD

Each local group may choose one outstanding OHCE young member with the winner competing for the award on the county, district and state levels. The regulations concerning the number of times a member may be considered as the county winner is set by each county. On the district level there is no limit to the number of times a member may win, however, on the state level a member may win only once. An elected or appointed State OHCE officer is not eligible for this award during their term of office.

District and state awards are based on the following:

1. The candidate must be no older than 35 years of age as of January 1st of the current year.
2. The candidate must be a member in good standing of OHCE.
3. The member must be active on the local or county level serving as an officer, or on at least one committee.

CRITERIA FOR JUDGING YOUNG MEMBER AWARD

OHCE participation  75%
Community Service 15%
Other Responsibilities 10%

OHCE Award Score Sheet

<table>
<thead>
<tr>
<th>Award: OHCE Young Member</th>
<th>Possible Points</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OHCE Participation</td>
<td>75%</td>
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<td></td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td></td>
</tr>
</tbody>
</table>
ANNUAL HEART OF OHCE AWARD APPLICATION

Place all pages of this application in a 3-brad paper folder with pockets. Secure all pages including picture page.

Write on back of picture: Nominee’s name, County and District. No paper clips or staples. Place a label on the front of folder in the upper right-hand corner: Category: (Heart of OHCE), Nominee’s name, County, and District.

THE CANDIDATE MUST BE ACTIVE ON THE LOCAL LEVEL.

The ______________________________________ OHCE Group of ____________________________
(Name of Group) (Name of County)
wishes to nominate the following person:

1. Nominee's Name: ______________________________

2. Address:____________________________________
   City:_________________________ State:_________ Zip: ____________________________

3. Telephone Number: ______________________________
   (Area Code) Number

4. Nominee is (check one):  Married____ Single______ Widow ________

5. If nominee has children, give:
   Number of children living at home:__________  Number of children away from home: ________


7. Nominee lives (check one):  On a farm_______ Town_______ Rural Area (no farming) _________

8. Nominee has been a member of a local OHCE Group for_______ years. *(Must be over 4 years)*

9. List present offices which nominee is holding:
   a. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)

   b. **County** Organization (Include officer, committee chairman, and/or committee member)

   c. **State** Organization (Include officer, committee chairman, and/or committee member)

Due Date: February 1
Send to current Awards Chair (see state board list for mailing address)
10. List past offices which nominee has held in the past three (3) years only:
   a. **Local** OHCE Group (Include officer, committee chairman, and/or committee member)
      
      | Year  | Year  | Year  |
      |-------|-------|-------|
      |       |       |       |
      |       |       |       |
      |       |       |       |

   b. **County** organization (Include officer, committee chairman, and/or committee member)
      
      | Year  | Year  | Year  |
      |-------|-------|-------|
      |       |       |       |
      |       |       |       |
      |       |       |       |

   c. **State organization** (Include officer, committee chairman, and/or committee member)
      
      | Year  | Year  | Year  |
      |-------|-------|-------|
      |       |       |       |
      |       |       |       |
      |       |       |       |

11. Write a story about the nominee and include:
   a. What has OHCE meant to the nominee?
   b. Describe and give examples of the nominee's leadership roles in OHCE.
   c. List ways in which the nominee has assisted with community activities. (School, church, youth programs, etc.)
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   **THE STORY SHOULD BE NO MORE THAN TWO (2) PAGES, TYPEWRITTEN, AND DOUBLE SPACED. USE SIZE 12 FONT "TIMES NEW ROMAN", AND A 1 INCH LEFT HAND MARGIN.**

12. ___________________________ recommends that ___________________________
    
    (President of Local Group)    (Name of nominee)

    receive the OHCE Member Award for the following reasons:

---

Please enclose a picture of the nominee with their family or an individual picture.

SIGN: ___________________________

Certified by Extension Educator
PARTICIPATION SHEET
Current Year

January 1, ________ to December 31, ________

NOMINEE HAS:

1. Attended:
   Local OHCE Meetings: ______  Leader Lesson Trainings: ______
   (Number)                                  (Number)
   County OHCE Meetings: ______  District OHCE Meetings: ______  State OHCE Meetings: ______
   (Number)                                  (Number)                                Yes or No

2. Attended workshops:
   Local: ______  County: ______
   (Number)                                  (Number)

3. Attended other OHCE events: (Example: tours, picnics, officers training, etc.) (Name the events)
   ________________________________
   ________________________________

4. Presented a workshop, officers training, etc.: (Name of events)
   ________________________________
   ________________________________

5. Presented a Lesson(s) to nominees group:
   (Number)

6. Invited guests and they have attended OHCE activities: ______
   (Number)

7. Been instrumental in getting people to join an OHCE group:
   (Number)

8. Made exhibits for local OHCE group booth at county fair:
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9. Assisted with local OHCE Group project(s) (Name the project(s))
   ________________________________
   ________________________________

10. Assisted with County organization project (Name the project(s))
    ________________________________
    ________________________________

11. Taken part in local and/or county events celebrating OHCE Week?
    (Check) Local: ________ County: ________
    How? ______________________________________
    ________________________________
CRITERIA FOR HEART OF OHCE AWARD

Each local group may choose one outstanding Heart of OHCE Member with the winner competing for the award on the county, district and state levels. The regulations concerning the number of times a member may be considered as the county winner is set by each county. On the district level there is no limit to the number of times a member may win, however, on the state level a member may win only once. An elected or appointed State OHCE officer is not eligible for this award during their term of office.

District and state awards are based on the following:

1. The candidate must be a member in good standing of OHCE.

2. The candidate's accomplishments promoting family values in the following areas:
   a. Education involvement within the family
   b. Moral value
   c. Responsibility

3. The candidate's accomplishments in the community in the following areas:
   a. Volunteer work-civic organizations, youth, library, hospital, etc.
   b. Leadership
   c. Environmental activism
   d. Education programs, tutoring, etc.
   e. Political

4. The candidate's involvement in promoting OHCE in the community.

CRITERIA FOR JUDGING HEART OF OHCE AWARD

<table>
<thead>
<tr>
<th>OHCE participation</th>
<th>15%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Service</td>
<td>75%</td>
</tr>
<tr>
<td>Other Responsibilities</td>
<td>10%</td>
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OHCE Award Score Sheet

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<tr>
<th>Award: OHCE Heart</th>
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<tr>
<td>Name:</td>
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<tr>
<td></td>
<td>Possible Points</td>
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<td>Community Service</td>
<td>75%</td>
<td></td>
</tr>
<tr>
<td>Other Responsibilities</td>
<td>10%</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td></td>
</tr>
</tbody>
</table>
# CRITERIA FOR JUDGING OHCE WEEK REPORTS

**County/Group Name**

**District**

<table>
<thead>
<tr>
<th>OHCE Week</th>
<th>Local Group Name</th>
<th>County</th>
<th>District</th>
<th>Sample</th>
<th>Label</th>
</tr>
</thead>
</table>

**Items needed to complete report:** 0-10 points

- 3 brad folder with pockets
  - The folder label must include: OHCE Week, Local Group (if applicable), County, and District
- 1 page report of your activities
  - Use 1” margins and Times New Roman Font 12
- 1 page of pictures (limited to 1 page)
  - Limit of 9 pictures - may be shingled
- 1 page of newspaper articles/other
- Short Summary Paragraph of the project
  - Place Summary in the pocket of the folder

**Story:**

- **a.** Describe situation 0-10 points

- **b.** Objectives 0-10 points

- **c.** Describe process 0-20 points

- **d.** Result of project(s) 0-25 points

**Pictures, clippings, e-mails, thank you notes, other items:**

- that are related to your OHCE Week Activities 0-20 points

**Include Summary paragraph:** (Plus or minus 5 points)

- If no summary is included: minus 5 points
- If summary is included: 0 to 5 points possible -5 or +5 points

**Total points** [100 points possible]

Suggestions or comments: