

GRADUATE CERTIFICATE IN WORKFORCE & ADULT EDUCATION

COLLEGE OF
EDUCATION,
HEALTH &
AVIATION

The **Graduate Certificate in Workforce and Adult Education** offers a recognized credential for professionals in adult learning environments, both industry-based and educational. The program curriculum consists of 12 hours of graduate-level coursework and is designed to meet the needs of individuals from a wide range of career interests. Students will develop and improve knowledge, skills and capacities for successful teaching in adult education, which focuses on technical educators, higher education personnel, career and occupations, counselors and workforce development professionals from all fields.

PROGRAM HIGHLIGHTS

- ▷ Flexible and convenient course delivery, specifically designed for working adults
- ▷ Online and hybrid course options
- ▷ Off-campus and remote access course participation
- ▷ Practical completion time of one year

APPLICATION PROCESS

To be considered for admission to the program, applicants must complete and submit the following:

1. OSU Graduate College Application

- ▷ Visit gradcollege.okstate.edu/apply to complete the online application
- ▷ Submit the non-refundable application fee
- ▷ Submit official transcripts from all previously attended institutions

2. Program Application

- ▷ Statement of professional goals
- ▷ Two letters of professional recommendation
- ▷ Academic resume or curriculum vitae

ADMISSION REQUIREMENTS

To be considered for admission to the program, applicants must have:

- ▷ Bachelor's degree with at least a 3.0 GPA (on a 4.0 scale)
- ▷ Students with a GPA of 2.5-3.0 may be admitted on a probationary basis
- ▷ Career goals and objectives consistent with the program

Applications are reviewed on a rolling basis. Applicants will be notified of admission status within four to six weeks.

COURSEWORK

Successful completion of the certificate program requires 12 credit hours of graduate-level coursework. Credit hours are transferable to the M.S. in Teaching, Learning and Leadership, option in workforce and adult education.

Required Courses (9 hours):

- ▷ WAED 5013 Characteristics of Adult Learners
- ▷ WAED 5153 Curriculum Planning in Occupational Education
- ▷ WAED 5353 Instructional Strategies for Adults

Choose one of the following guided electives (3 hours):

- ▷ WAED 5123 Evaluation of Occupational & Workforce Education
- ▷ WAED 5143 Organization & Administration of Adult Education
- ▷ WAED 5203 Foundations of Adult & Continuing Education
- ▷ WAED 5313 History, Principles & Organization of Workforce Education

MORE INFORMATION

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