

**Advisement Checklist for M.S. in Educational Technology
Option: School Library Media (100% Online Program)**

<http://edtech.okstate.edu>

Program Coordinator: susan.stansberry@okstate.edu 405.744.7190

Last Name: _____ First Name: _____ MI _____ Other Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone: _____ CWID: _____

Current Employment: _____

Check as Completed	Task	Other Information
	<p>Apply for admission to OSU Graduate College online at http://go.okstate.edu Meet School of Educational Foundations, Leadership and Aviation graduate admission criteria: 1) Grade point average >3.00 in a Bachelors degree from an accredited institution 2) Statement of Professional Goals (The admission committee looks for writing ability and a fit between your goals and the program) 3) Three letters of recommendation providing information related to past academic ability, potential for graduate study, and writing ability. Other Admission Information: Admission on a provisional basis may be possible. Students admitted on a provisional basis will be reviewed for full admission by Educational Technology faculty prior to enrollment in the second semester. Admission to a program is also dependent upon advisement availability.</p>	<p>Entering GPA: _____</p> <p>Submit the Statement of Professional Goals, reference contact information, and copy of teaching certificate within the online application process.</p>
	<p>To enter this program, you must have a current teaching certificate. Record here your certificate information (Ex: Secondary Math).</p>	<p>Teaching Certificate: _____</p>
	<p>Apply for Admission to Professional Education as a candidate seeking School Library Media certification at http://tinyurul.com/osuprofedapp</p>	
	<p>Apply for the Sumpter Scholarship http://education.okstate.edu January 15 deadline for the following academic year</p>	

	<p>The main portal for enrolling, checking your Bursar account, accessing the Online Classroom, etc., is http://my.okstate.edu. Make sure you can log in there using your OKEY credentials (set up at the time you applied for admission).</p>	<p>Committee Members:</p>
	<p>Sign up for the Ed Tech @ OSU Listserv: http://listserv.okstate.edu/edtc-l.html</p>	
	<p>Join our Facebook Groups: Ed Tech @ OSU https://www.facebook.com/Ed-Tech-OSU-219925811021/ and Emerging Technologies & Creativity Research Lab https://www.facebook.com/etcresearchlab</p>	
	<p>Join the Educational Media & Technology Student Association at http://campuslink.okstate.edu/organization/EMT</p>	

	Familiarize yourself with general information for current graduate students at http://gradcollege.okstate.edu and for online students at http://osuonline.okstate.edu	
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Students must maintain a cumulative GPA of 3.0 or better with no grade of D or F or more than one C in a course.

Date Planned	Courses (Use the Course Schedule at https://edtech.okstate.edu/courseschedule to plan when to take courses.)	Date Completed
	Common Core 9 hours EDTC 5203 Foundations of Educational Technology	
	EDTC 5103 Advanced Computer Applications in Education	
	EDTC 5753 Introduction to Instructional Design	
	Research & Inquiry Requirement 3 hours	
	REMS 5013 Research Design & Methodology (If a substitution is approved for this course, you must complete RCR modules and send printed certificate to the COE Graduate Studies office.)	
	Option Area: School Library Media 15 hours LBSC 5113 Selection and Organization of Educational Resources	
	LBSC 5613 Library Networks and Databases	
	LBSC 5823 Administration of School Library Media & Technology Programs	
	CIED 5353 Literature for Children, Adolescents and Adults	
	CIED 5443 Teaching Reading with Literature	
	Electives 9 hours EDTC 5303 Digital Games and Simulations in the Classroom EDTC 5403 Creativity and Innovation in Educational Technology EDTC 5113 Digital Media Production Other:	

	Complete a Plan of Study form linked from the Graduate College website at https://gradcollege.okstate.edu/resources/current-student-resources.html , and enroll in courses at http://my.okstate.edu based on your schedule above	
	Complete the Graduation Checklist (http://planofstudy.okstate.edu) and Application to Graduate (http://registrar.okstate.edu) at the beginning of the semester you plan to graduate.	
	Make arrangements with your advisor to present your professional portfolio/creative component (end of final semester).	
	Sign up for and take the School Library Media Specialist certification exam. A study guide and application forms are available at: http://www.ceoe.nesinc.com	
	Contact the Credential Specialist in the OSU Professional Education Office (405.744.6253) to fill out the necessary paperwork for adding School Library Media to your current certification.	
	Graduate Commencement information: http://gradcollege.okstate.edu/content/graduate-commencement	

Semester 1:	Semester 2:	Semester 3:
Semester 4:	Semester 5:	Semester 6:

By completing this document and sharing it with your advisor, you are verifying that you understand all degree requirements and agree to assume responsibility for meeting all degree and certification requirements throughout the process.

Revised 06/08/2020

Other Important Links:

OK School Librarians <http://www.oklibs.org/?page=OKSL>

Oklahoma Technology Association <http://oktech.org>