



## Leadership and Service Excellence Award

The College invites nominations for the Leadership and Service Excellence Award. The intent of this award is to recognize faculty members who provide an exceptional level of loyal service to the College, Oklahoma State University, and broader community.

### Award Details

The recipient will receive \$500 in professional development funds and a plaque with his/her name engraved on it. The plaque will be presented during the College's spring awards ceremony in May. The College's award recipient and one runner-up will be forwarded as nominees for the OSU University Service Award - Faculty from the Office of Academic Affairs.

### Eligibility

- Full-time faculty members in the College of Education and Human Sciences at OSU
- Evidence of excellence in leadership and service

### Evaluation Criteria

The criteria for this award are based on criteria adapted from the OSU University Service Award. (The College's award recipient and one runner-up will be forwarded as nominees for the OSU University Service Award - Faculty from the Office of Academic Affairs.)

This award recognizes faculty who provide an exceptional level of loyal service to the College, Oklahoma State University, and the broader community. Nomination letters that clearly articulate examples of outstanding service are highly encouraged.

### Nomination Period

The nomination period begins on November 1. All nominations must be submitted **by 11:59 p.m., February 15**. The award recipient will be determined by mid-March, and the award recipient will be announced in May.

## Nomination Procedure

Nominations may be submitted by any faculty member or staff member in the College of Education and Human Sciences; faculty may ***not*** self-nominate. Complete the online nomination form [here](#). The nomination dossier for this award will be submitted electronically as a single PDF document<sup>^</sup> that includes:

- 1) Letter of nomination\* from a faculty colleague or staff member
- 2) Two letters of support\*
  - a. One letter of support must be from the nominee's department/school head.
  - b. The second letter of support may be from a faculty member, student, alumni or staff member
- 3) Nominee's statement on philosophy of leadership and service (2-page limit)
- 4) List of service and leadership activities during the past three years:
  - a. International
  - b. National
  - c. University
  - d. College
  - e. Department/School
  - f. Community

\*Nomination and support letters that clearly articulate examples of outstanding service are highly encouraged.

<sup>^</sup>Please use the following file name convention for the single PDF document:  
*"Nominee's Last Name\_Department\_LSEA.pdf"*.

The College's Faculty Development and Research Committee (FDRC) serves as the college review and selection committee and typically requires that nominations be submitted by mid-February. FDRC makes a recommendation for the award recipient to the Dean by mid-March.