



COLLEGE OF  
**EDUCATION AND  
HUMAN SCIENCES**

## Outreach Teaching Excellence Award

The College invites nominations for the Outreach Teaching Excellence Award. The intent of this award is to recognize and honor the contributions made by faculty as part of the Outreach mission of Oklahoma State University. The award enriches the relationship between academic programs and continuing education and helps foster faculty participation in Outreach activities.

### Award Details

The recipient will receive \$500 in professional development funds and a plaque with his/her name engraved on it. The plaque will be presented during the College's spring awards ceremony in May. The College's award recipient will become the college nominee for the university-level Outreach Teaching Excellence Award.

### Eligibility

- Full-time faculty or instructors for the last three years in the College of Education and Human Sciences at OSU
- Nomination materials should include activities that span no more than the last three years (i.e. Summer 2018 thru Summer 2021)

### Evaluation Criteria

The criteria for this award are based on criteria adapted from the OSU Outreach Teaching Excellence Award. (The College's award recipient will become the college nominee for the university-level Outreach Teaching Excellence Award.)

Nominations will be assessed based on the nominee's contributions in noncredit Outreach programs in the following areas:

1. Impact of Outreach Programs (qualitative and quantitative) 50% weight
2. Innovation and Creativity in Program Content or Delivery 30% weight
3. Overall Program Implementation of Outreach Programs (materials, participant experience/satisfaction) 20% weight

### Nomination Period

The nomination period begins on November 1. All nominations must be submitted **by 11:59 p.m., February 15**. The award recipient will be determined by mid-March, and the award recipient will be announced in May.

## Nomination Procedure

Nominations may be submitted by any faculty member or staff member in the College of Education and Human Sciences; faculty may self-nominate.

- Nomination packets are limited to three pages total.
- The nomination letter must be signed by both the nominator and department/school head.
- Nomination materials should include activities that span no more than the last three years (i.e. Summer 2018 thru Summer 2021).

Complete the online nomination form [here](#). The nomination dossier for this award will be submitted electronically as a single PDF document\* that includes:

1. Letter of nomination signed by both the nominator and the department/school head.
    - a) Describe the nominee's contributions in noncredit Outreach programs in these areas: 1) impact of outreach programs; 2) innovation and creativity in program content or delivery; 3) overall program implementation of outreach programs.
  2. Additional letters of support and/or supporting materials.
- Nomination packets are limited to three pages total.

\*Please use the following file name convention for the single PDF document:  
*"Nominee's Last Name\_Department\_OTEA.pdf"*.

The College's Faculty Development and Research Committee (FDRC) serves as the college review and selection committee and typically requires that nominations be submitted by mid-February. The College's FDRC makes a recommendation for the award recipient to the Dean by mid-March.