



COLLEGE OF  
**EDUCATION AND  
HUMAN SCIENCES**

## Teaching Excellence Award

The College invites nominations for the Teaching Excellence Award. The intent of this award is to recognize full-time faculty members who have evidenced unusually significant and meritorious achievement in the instruction of students (graduate and/or undergraduate) for a significant period of years.

### Award Details

The recipient will receive \$500 in professional development funds and a plaque with his/her name engraved on it. The plaque will be presented during the College's spring awards ceremony in May. The College's award recipient and two runners-up will become the college's nominees for the university-level Regents Distinguished Teaching Award.

### Eligibility

- Must be nominated by the department/school head and a student
- Full-time faculty member at OSU for four or more years (must have completed 4th year)
- Hold rank as a tenure-track Assistant Professor or above
- Devote a significant amount of assigned duties to teaching for the past four years
- Receive award no more than twice during tenure at OSU
- Each department/school may nominate up to two faculty members

### Evaluation Criteria

The criteria for this award are based on criteria adapted from the OSU Regents Distinguished Teaching Award. (The College's award recipient and two runners-up will become the college's nominees for the university-level Regents Distinguished Teaching Award.)

Nominations will be assessed based on the nominee's meritorious achievement in the instruction of students (graduate and/or undergraduate) for a significant period of years. Such achievement is evidenced by:

- Unusual effort devoted to ensuring the quality of the students' classroom learning experience.

- Possession of high scholarly standards for both the rigor and currency of course content and for the level of student performance with respect to these standards.
- Available measures of the faculty member's direct impact upon and involvement with students.
- Service as a mentor and role model to other faculty.
- Quality of relevant information and/or nominations submitted by current and former students, including any teacher evaluation forms.

### Nomination Period

The nomination period begins on November 1. Nomination packets must be submitted **by 11:59 p.m. on March 8**. The award recipient will be determined by March, and the award recipient will be announced in May.

### Nomination Procedure

No later than February 8, departments/schools will distribute an email message to students requesting nominations for the College's Teaching Excellence Award with a **deadline of February 15 for student nominations**. Each department/school will determine an internal process for 1) gathering recommendations from students (e.g., Qualtrics survey, email message, etc.) and 2) putting forward up to two nomination packets to the College selection committee.

Complete the online nomination form [here](#). The nomination dossier for this award will be submitted electronically as a single PDF document\* that includes:

1. Letter of nomination from a student
2. Letter of nomination from the department/school head
3. Curriculum vitae
4. Nominee's statement on philosophy of teaching (limited to 2 pages)
5. Supporting letters from:
  - faculty members (no more than 2)
  - students and alumni (no more than 4)
6. Listing of courses taught and number of students in the last four years
7. No more than 2 course syllabi, a summary of mandated course evaluations for past three years (do not include copies of individual evaluations), and a summary of grading practices
8. Other materials as appropriate:
  - Evidence used by faculty to gather feedback on teaching effectiveness

- Description of the nature and extent of the nominee's involvement with students (how does the nominee actively engage students in learning inside and outside the classroom?)

\*Please use the following file name convention for the single PDF document:  
*"Nominee's Last Name\_Department\_TEA.pdf"*.

The College's Faculty Development and Research (FDRC) serves as the college review and selection committee and typically requires that nominations be submitted by early March. FDRC makes a recommendation for the award recipient to the Dean by March.