



COLLEGE OF
**EDUCATION AND
HUMAN SCIENCES**

Leadership and Service Excellence Award

The college invites nominations for the *Leadership and Service Excellence Award*. This award intends to recognize faculty members who provide an *exceptional level of loyal service to the college, Oklahoma State University, and the broader community*.

Award Details

The recipient will receive \$500 in professional development funds and an engraved plaque inscribed with their name and the award's title. The college's award recipient and one runner-up will be forwarded as nominees for the OSU University Service Award-Faculty from the Division of Academic Affairs.

Eligibility

- Full-time faculty members in the College of Education and Human Sciences at OSU
- Evidence of excellence in leadership and service

Evaluation Criteria

The criteria for this award are based on criteria adapted from the OSU University Service Award.

This award recognizes faculty who provide an exceptional level of loyal service to the College, Oklahoma State University, and the broader community. Nomination letters that clearly articulate examples of outstanding service are highly encouraged.

Nomination Period

The nomination period begins on November 15. All nominations must be submitted by **11:59 p.m., February 16, 2024**. The award recipient will be notified during the spring semester, followed by a college-wide announcement.

Nomination Procedure

Nominations may be submitted by any faculty member or staff member in the College of Education and Human Sciences; *faculty may not self-nominate*. Complete the online nomination form [here](#). The nomination dossier for this award includes:

- 1) Letter of nomination* from a faculty colleague or staff member
- 2) Up to two letters of support*. Letters may be provided by an administrator, faculty member, staff member, student, or alumni.
- 3) Nominee's statement on philosophy of leadership and service (2-page limit)
- 4) List of leadership and service activities during the past three years:
 - a. International
 - b. National
 - c. University
 - d. College
 - e. Department/School
 - f. Community

**Nomination and support letters that clearly articulate examples of outstanding service are highly encouraged.*

Important Notes

Letters of nomination or support *must be requested through the online application portal*. Nominators will be asked to submit the email addresses of at least two individuals – one who will provide a letter of nomination and one who will provide a letter of support. An additional letter of support may be requested. *Nominations must be submitted by the February 16, 2024, deadline, and letters will be due no later than January 20, 2024.*

The CEHS Faculty Development and Research Committee (FDRC) serves as the college review and selection committee and typically requires that nominations be submitted by mid-February. FDRC makes a recommendation for the award recipient to the Associate Dean for Research and Graduate Studies early in the spring semester.