

**OSU Check Sheet for Teacher Certification and Recommendation for Instrumental Music (Grades P-12)**  
(Successful Completion of these requirements DOES NOT result in completion of a degree)

Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_ CWID # \_\_\_\_\_

- \_\_\_\_\_ Apply for Admission to Professional Education <http://tinyurl.com/osuprofedapp> (must apply first semester)
- Requirements for Full Admission to and Retention in Professional Education (cannot be waived):
  - \_\_\_\_\_ Maintain a 2.50 Overall Cumulative Retention GPA (includes all undergraduate and graduate coursework for grad students)
  - \_\_\_\_\_ Pass the Oklahoma General Education Test (OGET) - sign up at <http://www.ceoe.nesinc.com> OR (ACT with writing) minimum of 22 required: \_\_\_\_\_ Score; Verified by: \_\_\_\_\_, Date: \_\_\_\_\_ OR (SAT with minimum score of 1120 and writing section scores of 5 for Reading, 4 for Analysis, and 5 for Writing): Score: \_\_\_\_\_ Verified by: \_\_\_\_\_, Date: \_\_\_\_\_
  - \_\_\_\_\_ "C" or better in a Foundations of Education Course AND a Field Experience (see Prof Ed Courses below for details)
  - \_\_\_\_\_ Interview (Program Requirement)
- \_\_\_\_\_ Begin Professional Portfolio with Submission 1 (in MUSI 2722) **Purchase LiveText at OSU Bookstore or at <http://livetext.com> \$139**
- \_\_\_\_\_ Demonstrate Competency in a Foreign Language (2 years of high school in the same language with grades of "B" or better, or 3 college hours with a grade of "C" or better.)
- \_\_\_\_\_ Pass Portfolio Submission 2 (completed in MUSI 3832)
- \_\_\_\_\_ Pass Portfolio Submission 3 (completed in MUSI 4940) \_\_\_\_\_
- \_\_\_\_\_ Pass the other Certification Exams for Oklahoma Educators (sign up at <http://www.ceoe.nesinc.com>):
  - \_\_\_\_\_ OSAT-Instrumental Music (Must take prior to student teaching placement) \_\_\_\_\_ PPAT
- \_\_\_\_\_ Hold a bachelor's degree from OSU in Instrumental Music (includes coursework listed below), OR
- \_\_\_\_\_ Hold a bachelor's degree and complete the following coursework

- Status Professional Education Courses (22 hours needed, 2.50 GPA, and no grade below "C")**  
*Placement in field experiences or clinical practice (student teaching) is not guaranteed. Exhibiting professional dispositions, approval by program faculty, and acceptance by a school are all factors in eligibility for placements.*
- \_\_\_\_\_ Foundations of Education: MUSI 2722 (\$17 OSBI name-based background check and must pass Portfolio Submission 1)
  - \_\_\_\_\_ Human Growth & Development: EPSY 3413 OR 3113 AND 3213, OR 5103†
  - \_\_\_\_\_ Exceptional Child: SPED 3202 OR 5633†
  - \_\_\_\_\_ Rehearsal Practicum: MUSI 3641 (1 hours)
  - \_\_\_\_\_ Methods: (4 hours) MUSI 3832 AND Winds/Brass/Percussion 3852 or Strings MUSI 3862 (Must pass Portfolio Submission 2 in MUSI 3832)
  - \_\_\_\_\_ Marching Band Methods: MUSI 3842 OR Strings: MUSI 4890 (2 hrs.)

- Student Teaching Block (Full Admission, 60 hours field experience, and OSAT score required prior to placement):**
- \_\_\_\_\_ Student Teaching Seminar: MUSI 4742\*
  - \_\_\_\_\_ Student Teaching: MUSI 4940\* (6 hours) (\$53.94 federal fingerprint background check, complete PPAT and pass Portfolio Submission 3 in this course)

Completion of Legal Issues and Impact of Trauma quizzes on Canvas  
**PROFESSIONAL EDUCATION HOURS NEEDED** \_\_\_\_\_ **PROFESSIONAL ED GPA:** \_\_\_\_\_

- Status Specialization Courses 60 hours needed; 2.50 GPA with no grade below "C")**
- \_\_\_\_\_ Sightsinging and Eartraining: (4 hours) MUSI 1531, 1541, 2551, AND 2561
  - \_\_\_\_\_ Music Theory: (8 hours) MUSI 1532, 1542, 2552, AND 2562
  - \_\_\_\_\_ Lower-Division Major Music Organization, (Ensembles or Band): (4 hours)
  - \_\_\_\_\_ Lower-Division Applied Major Music Lessons: (8 hours)
  - \_\_\_\_\_ Applied Piano: (3 hours)
  - \_\_\_\_\_ Applied Music: (5 hours) Any instrumental technique course
  - \_\_\_\_\_ Conducting: MUSI 3712 and MUSI 3722
  - \_\_\_\_\_ Survey of World Musics: MUSI 3582
  - \_\_\_\_\_ Music History and Literature: MUSI 3763
  - \_\_\_\_\_ Music History and Literature: MUSI 3873
  - \_\_\_\_\_ Form and Analysis: MUSI 3783
  - \_\_\_\_\_ Analysis since 1900: MUSI 4972
  - \_\_\_\_\_ Upper Division Major Music Lessons: (5 hours 1 hours must be 4000 Level)
  - \_\_\_\_\_ Upper-Division Major Music Organization (Ensembles or Band): (3 hours)
  - \_\_\_\_\_ Orchestration/Arranging: MUSI 4912 or JAZZ 4102
  - \_\_\_\_\_ Senior Recital: MUSI 4901
- SPECIALIZATION HOURS NEEDED** \_\_\_\_\_ **SPECIALIZATION GPA:** \_\_\_\_\_  
**TOTAL HOURS NEEDED** \_\_\_\_\_ **GRAD RETENTION/CUMMULATIVE GPA:** \_\_\_\_\_

\* Must be fully admitted to Professional Education prior to enrollment † Approved for graduate credit

Additional OSU/OSRHE/OEQA policies: Lower division courses may not be substituted for upper division courses. Admission requirements cannot be waived. The student appeal process and other policies are available on the Professional Education website: <https://education.okstate.edu/peu>  
 Office of Professional Education, 325 Willard Hall Stillwater, OK 74078-0431, 405.744.6252, Fax: 405.744.8894

The following signature indicates the student has read and understands this checklist:

Name: \_\_\_\_\_ Date: \_\_\_\_\_

