# OSU Check Sheet for Teacher Certification and Recommendation for Reading Specialist (Grades P-12)

(Successful Completion of these requirements DOES NOT result in completion of a degree)

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<th>Last Name</th>
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## Status: Prerequisites
- Hold a valid Oklahoma standard classroom teaching certificate

## Status: Program Requirements
- Submit Application for Admission to OSU’s Professional Education Unit [@http://tinyurl.com/osuprofedapp](http://tinyurl.com/osuprofedapp) *(must apply first semester)*
- Gain and Retain Full Admission to OSU’s Professional Education Unit (See OSU’s Office of Professional Education [http://www.okstate.edu/peu](http://www.okstate.edu/peu))
  - Maintain a 2.75 Overall Cumulative Retention GPA; for graduate students this includes all undergraduate and graduate coursework
  - Submit a copy of all transcripts (undergraduate & graduate) to 325 Willard
  - Submit a copy of the above Oklahoma Teaching Certificate to 325 Willard
- Maintain Graduate College Academic Standing Minimum Grade Requirements per the current OSU catalog.
- Successfully complete the Professional Portfolio Sub 1 with Plan of Study
- Complete Portfolio Submission 2 and Comprehensive Exams
- Pass the Reading Specialist Oklahoma Subject Area Test (sign up at [http://www.ceoe.nesinc.com](http://www.ceoe.nesinc.com))
- Hold a Master of Science degree from OSU in Teaching Learning and Leadership with an option in Reading Specialist *(includes the coursework listed below)* OR Hold a Master’s degree in another area or from an accredited institution and complete the Specialization Requirements Coursework:

## Status: Professional Education Requirements *(9 hours needed: 2.50 GPA with no grade below “C”)*
- Curriculum Issues: CIED 5053 ®
- Educational Advocacy and Leadership: CIED 5813 ®
- Measurement or Research: CIED 5073, REMS 5013, or SCFD 5913

## Status: Specialization Requirements *(21 hours needed: 2.50 GPA with no grade below “C”)*
- Language Arts in the Curriculum: CIED 5143
- Advanced Children’s Literature: CIED 5153
- Literacy Instruction in the Primary Grades: CIED 5423 ®
- Reading and Writing in the Content Area: CIED 5433
- Reading Assessment and Instruction: CIED 5463 *(must include a practicum)*
- Practicum in Reading Instruction: CIED 5523
- Literacy Leadership & Coaching: CIED 5553 *(includes field experience)*
- Total Hours Needed

® Indicates courses with at least one-third research content. Three courses must be completed with an ®.

The student appeal process and other policies are available on the Professional Education website: [https://education.okstate.edu/peu](https://education.okstate.edu/peu) Office of Professional Education, 325 Willard Hall Stillwater, OK 74078-0431405.744.6252
Fax: 405.744.8894

The following signature indicates the student has read and understands this checklist:

Name: ___________________________ Date: ___________________________

Office of Professional Education
325 Willard Hall
Stillwater, OK 74078
405-744-6252
Fax: 405-744-8894

Program Coordinator: Dr. Sheri Vasinda
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