

Form J: Doctoral Program Check List

CPSY doctoral program checklist

The following information must be in each student's file BEFORE their departure for the pre-doctoral internship year:

- Verification form that the student read and understood the doctoral student handbook
- Internship in counseling I evaluation forms and hour sheets (post-bachelor's only)
- Internship in counseling II evaluation forms and hour sheets (post-bachelor's only)
- Counseling Psychology I evaluation forms and hour sheets
- Counseling Psychology II evaluation forms and hour sheets
- Counseling Psychology III evaluation forms and hour sheets
- Counseling Psychology IV evaluation forms and hour sheets
- Annual Student evaluation – year 1
- Annual Student evaluation – year 2
- Annual Student evaluation – year 3
- Annual Student evaluation – year 4 (post-bachelor's only)
- If applicable: Application for Program Sanctioned Hours
- If applicable: Verification of Program Sanctioned Hours
- Summary of information submitted for AAPI (part 2) Internship Application
- Internship Acceptance Letter
- Plan of study form
- Doctoral Candidacy form

Two additional documents must be in the students file prior to graduation:

- Internship Final Evaluation
- Letter of Successful Completion from the Internship Site

Students will not be cleared for graduation from the program until ALL of these documents are in their file.