

2017-2018 DEGREE REQUIREMENTS		CAREER DEVELOPMENT RECOMMENDATIONS	
<b>FRESHMAN YEAR</b>	<p><b>29 hours</b></p> <p>Technical hours selected in consultation with an advisor. (Six hours may need to be from a senior college, one hour must be from upper division.)</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Establish relationships with faculty members, advisors, peers, and campus personnel.</li> <li><input type="checkbox"/> Develop skills in time management, goal setting, and practice good study habits.</li> <li><input type="checkbox"/> Activate your Hire System account online.</li> </ul>	
		<ul style="list-style-type: none"> <li><input type="checkbox"/> Research the industry you work in (or want to work in) and begin tracking opportunities ... OR...</li> <li><input type="checkbox"/> Explore your skills, values, interests and personality with self-assessments and assistance from a career consultant.</li> </ul>	
<b>SUMMER</b>		<ul style="list-style-type: none"> <li><input type="checkbox"/> Create a professional LinkedIn account.</li> </ul>	
<b>SOPHOMORE YEAR</b>	<p><b>Fall Semester 13 hours</b></p> <p>CTED 3203 Foundation of Career and Technical Education</p> <p>ENGL 1113 <i>or</i> Composition I <i>or</i> ENGL 1313 Critical Analysis and Writing I</p> <p>MATH 1483 <i>or</i> Mathematical Functions &amp; Their Uses (A) <i>or</i> MATH 1493 <i>or</i> Applications of Modern Mathematics (A) <i>or</i> MATH 1513 College Algebra (A)</p> <p>_____ 4 4 hours of <i>Natural Sciences-Scientific Investigation (Laboratory Science)</i> (LN) credit</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Meet or email Career Consultant to develop and/or update a resume.</li> <li><input type="checkbox"/> Continue to develop skills by seeking leadership positions in organizations and other activities.</li> <li><input type="checkbox"/> Continue to assess your interests, values, skills and abilities and revise your career plan.</li> </ul>	
	<p><b>Spring Semester 15 hours</b></p> <p>ENGL 1213 <i>or</i> Composition II <i>or</i> ENGL 1413 Critical Analysis and Writing II</p> <p>HIST 1103 <i>or</i> Survey of American History <i>or</i> HIST 1483 <i>or</i> American History to 1865 <i>or</i> HIST 1493 American History Since 1865</p> <p>_____ 3 3 hours of <i>Humanities</i> (H)</p> <p>PSYC 1113 <i>or</i> Introductory Psychology (S) <i>or</i> GEOG 1113 Introduction to Cultural Geography (IS)</p> <p>POLS 1113 American Government</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Identify faculty, advisors, peers, administrators and staff that you can add to your professional network.</li> <li><input type="checkbox"/> Prepare job application materials: review resume, write a cover letter, and create a reference page.</li> <li><input type="checkbox"/> Update social media profiles.</li> </ul>	
	<b>SUMMER</b>		<ul style="list-style-type: none"> <li><input type="checkbox"/> Attend professional development events and/or continue to gain experience in your field of expertise.</li> <li><input type="checkbox"/> Obtain relevant work experiences through continued employment or additional experiences.</li> </ul>

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<b>JUNIOR YEAR</b>	<b>Fall Semester</b> <b>15 hours</b>	<input type="checkbox"/> Have resume critiqued by Career Consultant. <input type="checkbox"/> Research specific employers you are interested in working for. <input type="checkbox"/> Attend professional meetings and conferences.
	CTED 4683      Legal Issues in Career and Technical Education	
	SCFD 3223      Role of Teacher in American Schools (D)	
	CTED 4103      Instructional Procedures in Career Technical Education	
	PSYC 1113 <i>or</i> Introductory Psychology (S) <i>or</i> GEOG 1113      Introduction to Cultural Geography (IS)	
	_____ 3      3 hours of <i>Humanities</i> (H)	
<b>JUNIOR YEAR</b>	<b>Spring Semester</b> <b>16 hours</b>	<input type="checkbox"/> Continue to build your network of faculty and professional contacts. <input type="checkbox"/> Purchase interview attire. <input type="checkbox"/> Participate in a mock interview.
	CTED 4343      Occupational Analysis and Curriculum Development	
	CTED 4673      Current Issues in Career and Technical Education	
	CTED 4010 (3)      Career and Technical Education Workshop – 3 hours	
	_____ 3      3 hours of <i>Analytical and Quantitative Thought</i> (A), <i>Humanities</i> (H), <i>Natural Sciences</i> (N), or <i>Social and Behavioral Sciences</i> (S) credit	
_____ 4      4 hours of <i>Natural Sciences-Scientific Investigation (Laboratory Science)</i> (LN) credit		
<b>SUMMER</b>		<input type="checkbox"/> Attend professional development events and/or continue to gain experience in your field of expertise. <input type="checkbox"/> Obtain relevant work experiences through internships, co-ops, volunteer work, part-time jobs, and/or summer jobs.
<b>SENIOR YEAR</b>	<b>Senior Year</b> <b>12 hours</b>	<input type="checkbox"/> Develop targeted resume and cover letter. <input type="checkbox"/> Confirm 3-4 professional references for job search. <input type="checkbox"/> Report employment and post-graduation plans to career services.
	<b>CTED 4413</b> <b>Career and Technical Education Practicum I</b>	
	CTED 4213      Safety, Organization and Management of Learning Facilities	
	EDTC 4113      Applications of Media and Technology	
	_____ 3      3 hours of <i>Analytical and Quantitative Thought</i> (A), <i>Humanities</i> (H), <i>Natural Sciences</i> (N), or <i>Social and Behavioral Sciences</i> (S) credit	
<p>Additional hours required to meet total hours to be earned as follows:</p> <p>24 hours of upper division coursework earned through CTED 3000. Credit awarded through successful completion of NOCTI examination or the holding of current recognized industrial credentials.</p>		

**Bold** – Courses requiring Full Admission to Professional Education

*This plan is only one example of how a student may successfully complete degree requirements in four years. Students are responsible for completing requirements as given in the official degree requirement sheet for each major. Students are encouraged to contact an advisor prior to enrollment. This plan may need to be adjusted based on your individual needs.*

For assistance with career development contact the college career consultant by email at [careersuccess@okstate.edu](mailto:careersuccess@okstate.edu) or call 405-744-6350.