



CAREER SERVICES



<http://education.okstate.edu/students/career-services>

Watson Family Student Academic Success Center
106 Willard Hall · Stillwater, Oklahoma 74078
405-744-6350
careersuccess@okstate.edu

Our Mission.

Our mission is to assist students with their career development by helping them...

(1) Make good career decisions.

In addition to taking responsibility for their choices, students are encouraged to increase their understanding of themselves (through self-assessments) and the world of work so that they may make informed career decisions.

(2) Develop a personal career plan.

Similar to an academic degree plan, students should develop a strategy that includes opportunities for them to develop skills related to their career path in order to be marketable upon graduation.

(3) Put that plan into action.

Developing a career requires a variety of skills. Students can learn these skills while receiving help with tasks such as resume writing, professional school application, internship searches, mock interviews, and more.

Supporting Faculty.

COE Career Services works with faculty to encourage the career development of our students. The college's career consultant, Michelle Crew, works with faculty to organize mock interviews, present workshops, grade resumes, and gather information for faculty to use in class. Michelle is a Certified Career Development Facilitator and has a master's degree in Educational Leadership Studies. She has worked in the College of Education since 2007 and has been at OSU for over 10 years.

To request assistance contact Michelle at michelle.crew@okstate.edu or call 405-744-4876 (direct line).

Faculty Services

Classroom Presentations and Workshops

- Resume & Cover Letter Development
- Professionalism in the Workplace
- Interviewing
- The Teacher Job Search
- StrengthsQuest (includes assessment results)

Special presentations about career related issues can be tailored to fit your need and are available upon request.

Other Services

- Resume assignments graded using standardized rubric.
- Mock interview planning and organization using professionals from the workplace.
- Collection of data and information for use in class presentations or assignments.

Faculty Resources Online

<http://hireosugrads.com/Faculty/>

OSU Career Services provides faculty with a variety of resources including:

- Salary statistics
- Resource library
- Access to the HIRE System (online job postings)
- Event listings



Refer a student

Have a student who needs a little extra help?

Refer students to COE Career Services for help with...

- Self Assessment
- Career Investigation
- Career Planning
- Resumes
- Cover Letters
- Personal Statements
- Applications
- Interviewing
- Job Searches
- Internship Searches
- Professional Dress
- Networking
- Negotiating
- Job Fairs & Event Dates

COE Career Services is open

Monday – Friday
8:00 a.m. – 12:00 p.m.
& 1:00 p.m. – 5:00 p.m.

106 Willard Hall



Michelle Crew

Coordinator, Career Services
College of Education
Watson Family Student Academic Success Center
106 Willard Hall
Stillwater, Oklahoma 74078
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Fax: 405-744-2224
Email: michelle.crew@okstate.edu