College of Education FDRC Meeting

November 2, 2016

MINUTES

Present: Robert Davis, Chad Depperschmidt, Ed Harris, Sue Jacobs, Brian Poncy, Juliana Utley, Hongyu Wang, and Qiuying Wang

Approval of Last Meeting Minutes
Dr. Depperschmidt motioned to approve the September 7 minutes. Dr. Jacobs second the motion, no discussion, and the motion passed.

Sabbatical Leave
Dr. Harris visited with school heads and it looks like there will be 8-10 sabbatical requests. FDRC’s responsibility is to look at the proposals for quality, outcome, and if guidelines were followed. All proposals are sent to the Dean whether or not the school head approves them.

Discussion was held on how to help faculty prepare their proposals. Some of the suggestions were: have samples of sabbaticals, have a couple of sessions on how to prepare sabbaticals, or a presentation on the web on best practices. Also discussed was to develop something formal that would happen after the sabbatical. For example, STCL faculty do colloquiums.

By the next meeting, December 7, for the committee to review proposals, Drs. Q. Wang and H. Wang will develop a checklist for faculty to use when preparing their sabbatical proposal.

STCL and SAHEP will need to assign a new member to the FDRC committee for spring because of Drs. Jacobs, Worley, and H. Wang will be on sabbatical.

Faculty Award Dates and Clarification
Dr. Harris will send an email to all faculty about the faculty awards nominations and deadline. After talking with Christy Lang, he also plans to have an FDRC section in the COE Weekly emails. Besides the usual information about encouraging faculty to nominate for awards and deadlines, he plans to have various information like a checklist for what’s needed.

Dr. Utley asked the committee to consider adding another COE award to our list: Community Engagement Award for faculty and staff. The University is thinking about having this award but is at a stand still for the moment. This discussion will be put on the first agenda for the spring semester.

Update on Responsibilities, Purpose and Charge of FDRC
A draft of the Responsibilities of COE FDRC that Drs. Harris and Utley developed was shared. Dr. Harris reminded the committee that FDRC is to promote faculty voice. A few corrections were suggested on the first page, so Dr. Harris will make those corrections and send the document out to the committee before the spring meeting. The committee is to make other needed corrections and bring them to the spring meeting.
Other
At the next FDRC meeting, December 7, the committee will be looking at sabbatical leave request which will be sent out for review before the meeting. Dr. Harris reminded the committee that they will be looking at quality of proposals and if they followed guidelines in the COE Handbook.

Dr. Depperschmidt made a motion to adjourn, Dr. Jacobs second, and all agree.

Minutes prepared by Brenda Brown.