College of Education FDRC Meeting Minutes  
February 8, 2017

Present
Brian Poncy, Chad Depperschmidt, Virginia Worley, Ed Harris, Bert Jacobson, Sue Jacobs, Lydia Wang

Meeting Minutes
Dr. Depperschmidt motioned to approve the minutes and Dr. Poncy seconded.

Faculty award nominations
FDRC members discussed long-term processes and procedures for gathering nominations.

 ✓ More nominations need to be collected
 ✓ Faculty should be asked to apply
 ✓ Pre-tenured faculty could have access to award binders to see what they look like
 ✓ FDRC should develop an inclusive culture and help faculty develop portfolios
 ✓ School heads should encourage faculty to apply
 ✓ If we don’t send two nom to provost, they do not award by default
 ✓ When it comes to teaching evaluations in both personal committees and faculty awards, almost exclusively, they use student survey as the sole criterion.

FDRC will address these issues in a memo to the COE Dean. The committee reviewed nominations for the following awards:

1. College of Education Research Excellence Award
   Dr. John Foubert’s nomination letters were extremely well written. The impact statement should include both implied and scholarly impact. Dr. Jacobs motioned to approve John Foubert as the recipient of the College of Education Research Excellence Award. Dr. Depperschmidt seconded.

2. College of Education Teaching Excellence Award
   Dr. Penny Thompson’s application showed a great level of support from her area. Dr. Depperschmidt motioned to approve Penny Thompson as the recipient of the College of Education Teaching Excellence Award. Dr. Wang seconded.

3. College of Education Leadership and Service Excellence Award
   Dr. Steve Marks’ application was strong and displayed his many years of leadership within the COE. Dr. Jacobs motioned to approve Steve Marks as the recipient of the College of Education Leadership and Service Excellence Award. Dr. Depperschmidt seconded.

4. College of Education International Education & Outreach Excellence Award
   Dr. Tim Baghurst’s listed articles should be specific to his international work. Dr. Poncy motioned to approve Tim Baghurst as the recipient of the College of Education International Education & Outreach Excellence Award. Dr. Depperschmidt seconded. Bert would like to split this award to be in compliance with Univ.

5. College of Education Graduate Faculty Excellence Award
Dr. Mwarumba Mwavita’s application was strong. The statement should make clearer his connections to graduate students. Dr. Tonya Hammer’s application showed how valuable she is to graduate students but she is a newer faculty member. Time is not an indicator of quality but breadth of service to graduate students. Dr. Julie Croff’s application was strong and highlighted her service to graduate students. Dr. Depperschmidt motioned to approve Julie Croff as the recipient of the College of Education Graduate Faculty Excellence Award and Mwarumba Mwavita as the runner-up. Dr. Wang seconded.

**Update purpose and charge for FDRC**
FDRC will revisit this at the next meeting. April Casiano will send committee members the latest draft of the FDRC purpose and charge for review.

**International Advisory Council update**
The International Advisory Council met for the first time on February 2\(^{nd}\) with two representatives from each school. Originally, FDRC decided the council should not be structured with representation from each school but by faculty interest with FDRC as the liaison. Changes in staff and administration caused confusion about the makeup of the council. This top down process was an oversight and the council is now open to other faculty wishing to serve as representatives. From a faculty governance standpoint, the council is not a standing committee but a means to enhance global engagement within the COE and a way to fulfill the university’s land grant mission. The council will continue to develop their purpose and objectives. They will discuss a procedure for visiting scholars. The original intent was to meet once a semester but now they will meet once a month.
<table>
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<th>Award Name</th>
<th>Description</th>
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| **College of Education Research Excellence Award** | • FDRC sends call for nominations and forwards recipient and one runner-up to COE dean.  
• The College of Education Research Excellence Award recipient is awarded a $500 one time award and certificate of recognition.  
• COE Dean forwards recipient and one runner-up to the VPR for consideration by a university-wide selection committee for the Regents Distinguished Research Award. Complete nomination packages are due in the VPR office by March 17th.  
• The Regents Distinguished Research Award recipient is awarded a $2,000 permanent increase in salary and plaque. One award per college may be awarded. |
| **College of Education Teaching Excellence Award** | • FDRC sends call for nominations and forwards recipient and two runners-up to COE dean.  
• The College of Education Teaching Excellence Award recipient is awarded a $500 one time award and certificate of recognition.  
• COE Dean forwards recipient and two runners-up to Academic Affairs for consideration by a university-wide selection committee for the Regents Distinguished Teaching Award. Complete nomination packages are due to Academic Affairs the first week of March.  
• The Regents Distinguished Teaching Award recipient is awarded a $2,000 permanent increase in salary and plaque. One award per college may be awarded. |
| **College of Education Leadership and Service Excellence Award** | • FDRC sends call for nominations and forwards recipient and any runners-up to COE dean.  
• The College of Education Leadership and Service Excellence Award recipient is awarded a $500 one time award and certificate of recognition.                                                                                                                                                                                                 |
| **College of Education International Education & Outreach Excellence Award** | • FDRC sends call for nominations and forwards recipient and one runner-up to COE dean.  
• The College of Education International Education & Outreach Excellence Award recipient is awarded a $500 one time award and certificate of recognition.  
• COE Dean forwards recipient and one runner-up to the COE Outreach office for consideration for one of two awards: the International Education Faculty Excellence Award and the Outreach Faculty Excellence Award. Complete nomination packets are due to Cathie Kincaid in International Studies and Outreach by August 15th.  
• One recipient within the university is awarded the International Education Faculty Excellence Award and one is awarded the Outreach Faculty Excellence Award. Each receives a $1,000 stipend and plaque. |
| **College of Education Graduate Faculty Excellence Award** | • FDRC sends call for nominations and forwards recipient and one runner-up to COE dean.  
• The College of Education Graduate Faculty Excellence Award recipient is awarded a $500 one time award and certificate of recognition.  
• COE Dean forwards recipient and one runner-up to the Graduate and Professional Student Government Association for consideration for The Phoenix Award. Complete nomination packets are due by March 15th. There is one university award.  
• Recipient name is engraved on the Phoenix Awards plaque located outside the Graduate College offices in Whitehurst Hall. Recipient is announced during Graduate Student Appreciation Week and presented with a certificate. |
MEMORANDUM

DATE: August 1, 2016

TO: Executive Committee Members
    School of International Studies and International Studies & Outreach

FROM: David M. Henneberry
      Associate Vice President
      Division of International Studies & Outreach

RE: International Education Faculty Excellence Award

Please find attached an information sheet and nomination form for the FY 16 Faculty Award Program initiated under the auspices of the School of International Studies and International Studies & Outreach.

This will be our twelfth award since it was requested that we establish this new category of award to recognize faculty participating in international teaching and/or outreach programs and activities. Please return the attached nomination form by Monday, August 15th.

Your assistance in distributing the information provided and identifying a suitable nominee from each OSU academic unit is greatly appreciated. Once nominations are received, we will distribute the submitted nominations for your ranking-order vote. The award will be announced at the OSU fall convocation on Wednesday, November 30.

As always, your input and advice would be most welcome regarding this award program and any other SIS programs and activities.

cc: SIS Deans Administrative Committee
INTERNATIONAL STUDIES & OUTREACH
School of International Studies

Information Sheet
FY 2016

International Education
Faculty Excellence Award

Award Purpose

This annual award, initiated in 2004, signifies special recognition awarded by the Department of International Studies and Outreach, through the School of International Studies and is bestowed on faculty members who have distinguished themselves through excellence in international teaching, research, and/or outreach programs and activities.

The award consists of a $1,000 stipend and an award plaque. The plaque is presented to the winning faculty member as part of the President’s Convocation each fall. Winners and his/her college administrators are notified in advance of the presentation.

Award Guidelines

General award guidelines include:

- Nominees must be full-time faculty members.
- Information should contain activities that span no more than the last three years (i.e. Spring 2013 thru Spring 2016).
- Nominations are only considered if signed by the nominator, department head and college dean, then signed and transmitted through the college’s designated member of the Executive Committee of the School of International Studies.
- Nominations must be received in the International Studies & Outreach office by Monday, August 15, 2016.
- Nominations are limited to one nominee per college.
- Nomination packets are limited to four pages total, which includes the attached one page nomination form/cover sheet. No additional pages or attachments, please.
- Nominators are encouraged to tell nominees that their information has been submitted for this award and given a copy of the nomination packet and this sheet.

Please direct questions & nomination packets to:
Cathie Kincaid, Executive Assistant
International Studies & Outreach
107 WWC; 405-744-6606; cathie.kincaid@okstate.edu
Nomination Form/Cover Sheet
FY 2016

International Education
Faculty Excellence Award

Award Nominee Information

Name: ____________________________ Position: ____________________________

Department: ______________________ College: ____________________________

Campus Phone: ____________________ Email: _____________________________

Award Nominator Information

Name: ____________________________ Position: ____________________________

Department: ______________________ College: ____________________________

Campus Phone: ____________________ Email: _____________________________

In no more than three additional pages, describe why this faculty member is eligible and should be considered for the FY 2016 International Education Distinguished Faculty Award.

Nominations can be based on the nominee’s contributions in one or more of the following areas:

- Quality of Service
- Creativity in Program Content or Delivery
- Quantity of Programmatic Contributions
- Impact of Involvement and/or Program

Signature:

Nominator ____________________________ Nominee’s Department Head ____________________________

Nominee’s Dean ____________________________ College SIS Exec. Committee Rep. ____________________________

Nomination Packet is Due to Cathie Kincaid
School of International Studies, 107 WWC
Monday, August 15, 2016, at 5:00 p.m.
MEMORANDUM

DATE: August 1, 2016

TO: Outreach Directors
    International Studies & Outreach

FROM: David M. Henneberry
      Associate Vice President
      Division of International Studies & Outreach

RE: Outreach Faculty Excellence Award

Please find attached an information sheet and nomination form for the FY 16 Outreach Faculty Excellence Award Program.

This award began in 1981 under the auspices of University Extension, now International Studies & Outreach. We are excited to continue this tradition.

Please return the attached nomination form by Monday, August 15th, as the award will be presented at the OSU fall convocation on November 30, 2016.

Your assistance in distributing the information provided and identifying a suitable nominee from each OSU academic unit would be greatly appreciated.

Once nominations are received, we will distribute the submitted nominations for your ranking-order vote.

As always, your input and advice would be most welcome.
INTERNATIONAL STUDIES & OUTREACH

Information Sheet
FY 2016

Outreach Faculty Excellence Award

Award Background & Purpose

In 1981, University Extension, International & Economic Development (now International Studies & Outreach) created the Faculty Excellence Award to recognize and honor the contributions made by faculty as part of the outreach mission of Oklahoma State University. Additionally, the award enriches the relationship between academic affairs and outreach and helps foster faculty participation in outreach activities. Although each of the college outreach units can honor a faculty member by submitting a nomination, only one faculty member is selected each year.

The award consists of a $1,000 stipend and an award plaque. The plaque is presented to the winning faculty member as part of the President’s Convocation each fall. Winners and his/her college administrators are notified in advance of the presentation.

Award Guidelines

General award guidelines include:

- Nominees must be full-time faculty members.
- Information should contain activities that span no more than the last three years (i.e. Spring 2013 thru Spring 2016).
- Nominations are only considered if signed by the nominator, department head and college dean, then signed and transmitted through the college outreach director.
- Nominations are limited to one nominee per college.
- Nominations must be received in the International Studies & Outreach office by Monday, August 15, 2016, at 5:00 p.m.
- Nomination packets are limited to four pages total, which includes the attached one page nomination form/cover sheet. No additional pages or attachments, please.
- Nominators are encouraged to tell nominees that their information has been submitted for this award and given a copy of the nomination packet and this sheet.

Please direct questions & nomination packets to:
Cathie Kincaid, Executive Assistant
International Studies & Outreach
107 WWC; 405-744-6606; cathie.kincaid@okstate.edu
Nomination Form/Cover Sheet
FY2016

Outreach Faculty Excellence Award

Award Nominee Information

Name: ____________________________ Position: ____________________________

Department: ______________________ College: ____________________________

Campus Phone: ____________________ Email: ____________________________

Award Nominator Information

Name: ____________________________ Position: ____________________________

Department: ______________________ College: ____________________________

Campus Phone: ____________________ Email: ____________________________

In no more than three additional pages, describe why this faculty member is eligible and should be considered for the FY 2016 Faculty Excellence Award.

Nominations can be based on the nominee’s contributions in one or more of the following areas:

- Quality of Service
- Creativity in Program Content or Delivery
- Quantity of Programmatic Contributions
- Impact of Involvement and/or Program

Signatures:

Nominator: ____________________________ Nominee’s Department Head: ____________________________

Nominee’s Dean: ____________________________ College Outreach Director: ____________________________

Nomination Packet is Due to Cathie Kincaid, IS&O, 107 WWC by Monday, August 15, 2016, at 5:00 p.m.