Leadership Team Minutes  
Wednesday, October 19, 2016, 9:00-10:20  
333 Willard, Stillwater/2205 MCB, Tulsa

<table>
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<tr>
<th>Leadership Team Members Present</th>
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<tr>
<td>Julie Koch, Interim SAHEP School Head</td>
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<td>Susan Stansberry, Interim SES School Head</td>
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<td>Shelbie Witte, STCL Faculty Rep</td>
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<td>Terry Stinnett, SAHEP Faculty Rep</td>
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<td>Trish Hughes, COE P&amp;P Chair</td>
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<td>Ed Harris, COE FDRC Chair</td>
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<td>Sue Parsons, COE Student Affairs Alternate</td>
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<td>Robert Davis, Associate Dean for Academic Affairs</td>
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**Review and approve previous meeting minutes**
Dr. Harris motioned to approve the last meeting minutes with edits. Dr. Parsons seconded and all were in favor.

**Announcements**

- **Shelbie Witte, STCL Faculty Rep**
  Faculty have voiced concerns about the direction of the college with the changing associate dean positions and reorganization. They are unsure how to view reorganization when the associate dean positions are also changing. Leadership Team discussed these concerns.
  - The dean could communicate future plans related to the associate dean positions
  - Leadership Team should continue to communicate with faculty

- **Terry Stinnett, SAHEP Faculty Rep**
  Faculty have voiced concerns about the faculty line discussion at the last leadership team meeting. Dr. Stansberry apologized for bringing more faculty line requests that was expected, noting that it was not clear that each school could only bring two requests. She requested that that information might have been brought to light during the presentation of faculty line requests rather than waiting until the next LT meeting to voice a complaint.

- **Julie Koch, Interim SAHEP School Head**
  SAHEP has invited a nursing director candidate to interview on November 8th and 9th. They will continue to review other applicants.

- **Ed Harris, COE FDRC Chair**
  Leadership Team discussed the formation of a COE International Advisory Council that would serve at the liaison between the international office, the university and the COE.
  - There are a variety of international programs within the COE with no uniform process.
  - There are many opportunities at the university level that the COE is unaware of.
  - COE Faculty are also interested in participating and would like to be more involved.
Leadership Team discussed forming this council last year and is was recently revised with FDRC and Dr. Utley.

International Student Teaching is fraught with potential challenges and could work with this council.

Dr. Harris explained that the council would follow university guidelines for international work and asked Leadership Team to approve the formation of a COE International Advisory Council. The council will serve as a support structure and the schools will work out the details bring it back to Leadership Team. Dr. Duhon motioned to approve the formation of a COE International Advisory Council and Dr. Stanberry seconded. All were in favor.

Dr. Koch congratulated Dr. Harris on the announcement dinner in Tulsa on October 14th 2017 Brock International Prize in Education Laureate. The winner is Rick Miller, the founding president of Olin College.

**Reorganization discussion**

- Dean Romans is scheduling program area meetings to discuss reorganization and collect more input.
- Dean Romans has reached out to other college deans to serve as consultants during the reorganization process.
- Dean Romans is scheduling reorganization presentations with alumni and associates.
- There was confusion at the Town Hall meeting with the configurations and more brainstorming should have been encouraged.
- Leadership Team discussed trusting the reorganization process and encouraging faculty input and discussion. Team members shared positive encouragements as part of the reorganization discussion.
- Dr. Stansberry explained that the graphic she provided was never intended to be an actual proposal but rather an example of creative processing and was requested to be shared by Admin Team. Since it was erroneously shared as a proposal it has been removed from the shared folder.
- Dr. Bindewald stated that SES wants REMS to remain within the school and they do not oppose other proposals that are equitable.
- Concerns were raised regarding the collection and presentation of the program data. Vallory Vencill, through her outreach responsibilities, has an interest in programs that provide data that is easily consumed. Banner will present opportunities for us to collect even more data.
- There is continued discussion of the naming of the college.

Dr. Davis explained that no decision has been made and that the reorganization process is faculty driven. This is very much a time to engage and listen and come to a decision that serves our programs well. In hindsight, we could have created the visual configurations and asked for program area input before presenting at the town hall meeting.

Meeting ended at 10:20 a.m.
COE International Advisory Council

Composition:

- Two faculty members from each School, and a Tulsa faculty representative. Faculty with interest and support for the goals of the COE strategic plan would express their interest in serving on the council to their school head, schools would appoint or elect as needed to fill the position. Service on the committee will count toward faculty ARP. Service on the committee would be for two years, one of the initial appointments per school would be for one year to allow for overlap of terms in succeeding years. The International Studies Coordinator and the Associate Dean for Outreach would serve as ex officio members.

Time Commitments:

- The Council would meet at least once each semester, with a standing agenda item of a briefing of COE international Activities. Additional meetings may be called as needed to provide input on a variety of decisions.
- The Associate Dean for Outreach will serve as chair of the committee, convene meetings, and coordinate activities.
- Ideally, the council would be created in time to meet in the Spring 16 semester.

Initial Tasks for the Council:

- Establishing Procedures for Visiting Scholars.
- Helping Create an International Certificate track for some undergraduate programs.
- Increasing faculty engagement in promoting travel courses and on-campus.
- Define a values statement for great international academic experiences that are in line with OSU’s outreach mission.
- Help integrate international activities and experiences into to COE educational processes.
- Help host visiting scholars, delegations and cohorts.
- Help develop multi-disciplinary international programs with strategic partners.
- Work with academic units to encourage the following:
  - Review academic courses using best practice models for international curriculum enhancement.
  - Identify course options with international emphasis on degree sheets.
  - Explore new course development and course modifications.
- Review policies and procedures that affect international integration such as the following:
Incorporating internationalization into normal faculty workload.
- Faculty Career development.
- Faculty and staff support for international work.
- Program recruiting statements and student applications.

COE International Strategic Plan

**Goal One:** As an extension of its vision to improve communities through instruction, service and research, the College of Education seeks to improve the world-community through a comprehensive integration of internationalization designed to:

- Foster students’ understanding of how their disciplines and professional dispositions are influenced by the world
- Develop broader perspectives, deeper empathy, and social responsibility
- Prepare students with the global competencies and skills needed to engage with the world-community

**Objective One:** Increase student and faculty involvement in international travel courses, internships, activities, and research by 50% over current levels

- Create and promote on-campus international opportunities for students and faculty
- Create a database to capture all faculty and student international activity such as research, grantsmanship, publications, presentations, etc. in addition to the currently tracked travel activity
- Collaborate with our international students and faculty to share experience and resources
- Collaborate with other colleges on campus to create multidisciplinary international activities

**Objective Two:** Academic International Integration

- Implement an undergraduate international certificate track that satisfies current degree requirements with courses and electives that emphasize international experience and curriculum
- Review academic courses using best practice models for international curriculum enhancement
- Define a values statement for great international academic experiences

**Objective Three:** Create an Advisory Council of COE faculty, staff, advisors and students to review policies and procedures that affect international integration such as the following:

- Incorporating CIZN into normal faculty workload
- Faculty Career development
- Faculty and staff support for international work
- Program recruiting statements and student applications

**Objective Four** Increase communication and transparency of international activities and opportunities through a quarterly report and a repositioning of the international studies webpage.