In Attendance

Kim Lewer, Debbie McAuliff, Sue Goad, Amber Grim, April Casiano, Casey Powell, Fred Waweru, Jessie Marshall.

Approval of Minutes

The minutes from the August meeting were approved by Sue Goad. They were seconded by Debbie McAuliff.

Old Business

Secret Pals: We had a good turnout!

New Business

- **Homecoming Door Decorating Contest:** We will do it like previous years. Debbie suggested that we get Pistol Pete to be one of the judges 😎. An announcement will be sent out by Kim for Oct. 3. Monday, October 17, was suggested as the date to have doors completed (in the meantime, has been changed to Oct. 19). The theme of Homecoming is “A Cowboy Dream”. The doors will be judged on Friday, Oct. 28 during Homecoming (has been changed to Oct 27). The judges will be whoever we can get from administration, staff, and one student (has since been decided that Chief Wellness officer, Dr. Todd Misener, will judge). There will be two categories: judge’s choice and people’s choice. Departments may purchase paper from 002.

- **Chili Cookoff:** A possible date for the Chili Cookoff is November 17. Other dates were discussed. Debbie said we should ask Rachel about available funds. A vote will be held next meeting to discuss who will be in charge. Winning categories were discussed, including the option of “most unique.” May need a sign-up sheet for toppings (possibly have a cornbread contest, as well). Staff would also be involved.

Individual SAT Reports

Sue:

- **Staff Action Council:** Nominations are being collected for the Distinguished Service Award. They are due Oct. 25 by 5:00 pm. All of the forms will be on the website by Friday, Sept. 23. The suggestion was made that Kari Beth may be a good candidate for the award.

- **Homecoming Basket Raffle** is Sept. 14-Oct. 19. Tickets are $1 each or 6 for $5 with a drawing on Oct. 21. Four tickets include homecoming game, one night at the Atherton, and a signed basketball. She encouraged us to check out the website at sac.okstate.edu/fundraising.
- **Red Cross is having a Blood Drive** on Nov. 4 from 10-3 on 4th floor of the Student Union (Starlight Terrace). Registration is available online. Anyone with questions can call Toby Tucker.
- SAC has to vote on FSLA – changes 70% of staff (not sure if I have this correct).

**April:** Leadership Team minutes can be viewed on the I drive. Sue asked if there’s notes on SAT, and April said the team is happy about SAT and what we’re doing. Reorganization of COE is being discussed. Sue asked where to get approval, and April said the approval starts with the second Town Hall Meeting, goes to the Leadership Team, the Dean, and then the Provost. Discussions are held on how decisions will affect staff.

**Kim:** Someone proposed combining three areas of SPED in one; not everyone in SPED was informed of this proposal.

**Casey:** Bursar Banner Training is Sept. 29th for those interested. You can sign up on the HR Training website. Training is for Banner Financing Processing (the equivalent of screens 408, 409, and 410 on SIS).

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**Next Meeting**

Thursday, October 13, 2016, 1:30 p.m., Room 333

*Meeting adjourned at 11:30 a.m.*

*JJM*