Meet the requirements for a master’s degree in principal certification at Oklahoma State’s Tulsa or OKC campus!

The School Administration program at OSU provides the opportunity for professionals who hold a teaching certification, and who desire to become leaders in PK-12 education, to complete degree and certification requirements for Principal Certification in the state of Oklahoma.

The program is designed to meet the unique needs of working adults through providing a hybrid course format and a cohort model where future leaders can meet, network, and learn from other aspiring leaders. Our graduates serve as leaders in urban, suburban and rural areas not only in Oklahoma but across the globe.

*A graduate degree is an investment in yourself and in your future!*
PROGRAM FEATURES

- Master’s Degree and Principal Certification in 18 months (only four semesters)
- 36 hours of graduate coursework with embedded clinical experiences
- Combination of eight-week and 16-week courses
- Convenient Scheduling – majority online, with face-to-face meetings
- Offered as a cohort in Tulsa metro and OKC metro areas

ADMISSION REQUIREMENTS

Applicants must hold a valid Oklahoma standard classroom teaching certificate and have completed two (2) years of classroom teaching experience.

Admission to the School of Administration program requires a two-step process:

- **Step 1:** Potential students must first be admitted to the OSU Graduate College. Online application is available at [gradcollege.okstate.edu](http://gradcollege.okstate.edu). Simply click the "Prospective Student Services" title on the left-hand side of the page to begin
- **Step 2:** Apply for admission to the Master of Science (MS) in School Administration program in the School of Educational Studies

* Note: Students who take graduate classes without being admitted to a degree program (step two) are classified as “Special Students.” Special Students can apply no more than nine graduate hours to a degree program; therefore, it is critical to complete the second step as soon as possible.

Application Components

- Academic vita/resume – a current vita/resume that includes academic and professional background experiences should be provided
- Career Objectives Statement – ensures congruence among professional goals and the selected degree program
- Critical Issues Essay – addresses a critical issue in education in two-three pages
- Recommendations – three administrators, supervisors, and/or faculty other than program faculty should submit letters of recommendation
- MAT or GRE scores

MODULAR COURSE STRUCTURE

Course Requirements

Each semester consists of two (2) eight-week courses, one 16-week course and one credit hour of embedded clinical experiences. A sample course/program structure is provided:

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<th>FALL SEMESTER (10 HOURS)</th>
<th>SPRING SEMESTER (10 HOURS)</th>
<th>SUMMER SEMESTER (10 HOURS)</th>
<th>FALL SEMESTER (6 HOURS)</th>
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<td>16-WEEK COURSE</td>
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<td>Supervision of Instruction</td>
<td>The Principalship</td>
<td>Internship II</td>
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<td>Ethical Decision Making</td>
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<td>Embedded Internships</td>
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<td>16-WEEK COURSE</td>
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<td>Research Design and</td>
<td>Elective Course</td>
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APPLICATION DEADLINE

Applications are accepted for enrollment each fall and spring semester. Application deadlines are as follows:

- **Fall Semester:** March 15 (Priority)       April 30 (Final)
- **Spring Semester:** Oct. 15 (Priority)       Dec. 1 (Final)

CONTACT

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