OSU Alternative (Non-Traditional) Path Checksheet for Certification and Recommendation for Career & Technology
(Health Occupations Education or Trade & Industrial Education)

Completion of these requirements DOES NOT result in completion of a degree.
All requirements should be completed within three years.

Last: ___________________________ First: ___________________________ MI________ CWID# ____________

Address:
________ Street __________ City __________ State __________ Zipcode

Phone: ___________________________ Email: ____________________________

Certification Area Pursuing: ______ Health Occupations Education OR ______ Trade & Industrial Education

**Prerequisites**

- Hold a valid Oklahoma classroom teaching certificate (Provisional I or Provisional II Career Tech or Standard in another area).
- Hold a Bachelor’s Degree in a related area with a 2.50 or greater GPA
- Transcript Evaluation by OSU Professional Education office

**Requirements for Certification**

- Apply for Admission to Professional Education [http://tinyurl.com/osuprofedapp](http://tinyurl.com/osuprofedapp) (must apply first semester)
- Pass Portfolio Submissions I, II and III ([Purchase LiveText at OSU Bookstore or http://livetext.com](http://livetext.com) $115)
- Pass the NOCTI/ASE or other approved occupational competency exam
- Demonstrate Competency in a Foreign Language (2 years of high school in the same language with grades of “B” or better, or 3 college hours with a grade of “C” or better.)

**Program/Coursework Requirements**

- Apply for admission as a Nondegree-Seeking Student at [http://gradcollege.okstate.edu](http://gradcollege.okstate.edu)
- Complete the ODCTE New Teacher Workshop
- Complete the following coursework or approved substitution at the graduate level:
  - WAED 5313 History, Principles and Organization of Workforce
  - CTED 4123 Coordinating Career and Technical Student Organizations and Activities
  - CTED 4213 Safety, Organization and Management of Learning Facilities
  - WAED 5153 Curriculum Planning in Occupational Education
  - OR
  - WAED 5223 Program Planning for Workforce & Tech Educ
  - WAED 5233 Advanced Instructional Procedures in Trade & Industrial Education
  - OR
  - WAED Instructional Strategies for Adults

**SIGNATURES:**

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**Completion Verification:** I have completed all requirements on:

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WAED/CTED Faculty Signature: ____________________________________________