OSU Alternative (Non-Traditional) Path Checksheet for Certification and Recommendation for Career & Technology
(Health Occupations Education or Trade & Industrial Education)
(Completion of these requirements DOES NOT result in completion of a degree.
All requirements should be completed within three years.)

Last: ____________________  First: ____________________  MI  CWID# ____________________
Address: ____________________
  Street  City  State  Zipcode
Phone: ____________________  Email: ____________________

Certification Area Pursuing: _______ Health Occupations Education  OR  _______ Trade & Industrial Education

Prerequisites
  _______ Hold a valid Oklahoma classroom teaching certificate (Provisional I or Provisional II Career Tech or Standard in another area).
  _______ Hold a Bachelor’s Degree in a related area with a 2.50 or greater GPA
  _______ Transcript Evaluation by OSU Professional Education office

Requirements for Certification
  _______ Apply for Admission to Professional Education http://tinyurl.com/osuprofedapp (must apply first semester)
  _______ Pass Portfolio Submissions I, II and III (Purchase LiveText at OSU Bookstore or http://livetext.com $115)
  _______ Pass the NOCTI/ASE or other approved occupational competency exam
  Demonstrate Competency in a Foreign Language (2 years of high school in the same language with grades of “B” or better, or 3 college hours with a grade of “C” or better.)

Program/Coursework Requirements
  _______ Apply for admission as a Nondegree-Seeking Student at http://gradcollege.okstate.edu
  _______ Complete the ODCTE New Teacher Workshop
  _______ Complete the following coursework or approved substitution at the graduate level:
    _______ WAED 5313 History, Principles and Organization of Workforce
    _______ CTED 4123 Coordinating Career and Technical Student Organizations and Activities
    _______ CTED 4213 Safety, Organization and Management of Learning Facilities
    _______ WAED 5153 Curriculum Planning in Occupational Education
    OR
    _______ WAED 5223 Program Planning for Workforce & Tech Educ
    _______ WAED 5233 Advanced Instructional Procedures in Trade & Industrial Education
    OR
    _______ WAED Instructional Strategies for Adults

SIGNATURES:

Student Name           Date: ____________________
WAED/CTED Faculty Signature: ____________________

Completion Verification:  _______ completed all requirements on:
  ____________________  Student Name  Date: ____________________

WAED/CTED Faculty Signature: ____________________