OSU Check Sheet for Teacher Certification and Recommendation for German (Grades 6-12)
(Successful Completion of these requirements DOES NOT result in completion of a degree)

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Apply for Admission to Professional Education [http://tinyurl.com/osuprofedapp](http://tinyurl.com/osuprofedapp) (must apply first semester)

Requirements for Full Admission to and Retention in Professional Education (cannot be waived):

- Maintain a 2.50 Overall Cumulative Retention GPA (includes all undergraduate and graduate coursework for grad students)
- Pass the Oklahoma General Education Test (OGET) - sign up at [http://www.ceoe.nesinc.com](http://www.ceoe.nesinc.com)
- "C" or better in a Foundations of Education Course AND a Field Experience (see Prof Ed Courses below for details)
- Begin Professional Portfolio with Submission 1 (in CIED 3313) Purchase LiveText at OSU Bookstore or at [http://livetext.com S115](http://livetext.com)
- Demonstrate Competency in a Foreign Language (2 years of high school in the same language with grades of “B” or better, or 3 college hours with a grade of “C” or better.)
- Pass Portfolio Submission 2 (completed in CIED 4823)
- Pass Portfolio Submission 3 (completed in CIED 4720)
- Pass the other Certification Exams for Oklahoma Educators (sign up at [http://www.ceoe.nesinc.com](http://www.ceoe.nesinc.com))

- OSAT-German (Must pass prior to student teaching placement) 
- OPTE
- Hold a bachelor’s degree from OSU in Secondary Education Foreign Language (includes coursework listed below) OR
- Hold a bachelor’s degree and complete the following coursework

**Status**

Professional Education Courses (32) hours needed: 2.50 GPA and no grade below “C”

**Placement in field experiences or clinical practice (student teaching) is not guaranteed. Exhibiting professional dispositions, approval by program faculty, and acceptance by a school are all factors in eligibility for placements.**

- Foundations of Education: SCFD 3223, 4123, 5223, OR 5883*
- Field Experiences: CIED 3313 OR 5850† ($17 OSBI name-based background check and must pass Portfolio Submission 1)
- Human Growth & Development: EPSY 3413 OR [3113 AND 3213] OR 5103†
- Exceptional Child: SPED 3202, OR 5633†
- Technology: EDTC 3123, OR 5103†
- Methods: CIED 4813 Intro to First & Second Language Acquisition for Teachers
- Methods: CIED 4823 Foreign Language Instruction, Curriculum, & Assessment: Grades K-12† (Must pass Portfolio Submission 2 in this course)
- Planning & Management: CIED 4724* (S59 federal fingerprint background check)

**Student Teaching Block, (Full Admission, 60 hours field experience, and passing OSAT score required prior to placement)**

- Student Teaching: CIED 4450*(4 hours) AND 4720* (4 hours) (Must pass Portfolio Submission 3 in this course)
- PROFESSIONAL EDUCATION HOURS NEEDED
- PROFESSIONAL ED GPA:

**Status**

Specialization Courses (40 hours needed: 2.50 GPA and no grade below “C”)

- Advanced Conversation: GRMN 3803
- Advanced Grammar and Composition: GRMN 3813
- Advanced Dict: GRMN 3463
- Civilization and Culture: GRMN 3333 or 4333
- German (9 hours): GRMN 4343, 4153, 4163, 4513, 4523, 453, 4550 (1-3 hours)
- GRMN prefix Electives (19 hours): Upper or Lower division GRMN courses (5 hours may be from any foreign language)

**TOTAL HOURS NEEDED**

**SPECIALIZATION HOURS NEEDED**

**SPECIALIZATION GPA:**

**GRAD RETENTION/CUMULATIVE GPA:**

At least 35 of the 40 specialization hours of credit must be in German. The lower division (beginning and intermediate) courses can be shown on the transcript to help reach the 40 semester hours by means of CLEP, Advanced Placement, etc. for regular and native speakers. This applies to coursework completed at foreign universities also. NATIVE SPEAKERS: The 40 semester hour requirement applies to native speakers as well.

* Must be fully admitted to Professional Education prior to enrollment † Course approved for graduate credit

Additional OSU/OSRHE/OEQA policies:
- Lower division courses may not be substituted for upper division courses. Admission requirements cannot be waived. The student appeal process and other policies are available on the Professional Education website.

The following signature indicates the student has read and understands this checklist:

Name: ___________________________ Date: ___________________________

Rev. 8/4/17