OSU Check Sheet for Teacher Certification and Recommendation for Library-Media Specialist
(Successful Completion of these requirements DOES NOT result in completion of a degree)

Last ______________ First ______________ MI ______________ CWID ______________

**Status** | **Prerequisites**
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 | Hold a valid Oklahoma standard classroom teaching certificate

**Program Requirements**

1. Submit Application for Admission to OSU’s Professional Education Unit @ [http://tinyurl.com/osuprofedapp](http://tinyurl.com/osuprofedapp) (must apply first semester)
2. Gain and Retain Full Admission to OSU’s Professional Education Unit (See OSU’s Office of Professional Education [http://www.okstate.edu/peu](http://www.okstate.edu/peu))
3. Maintain a cumulative GPA of 3.0 or better with no grade of D or F or more than one C in a course.
4. Submit a copy of all transcripts via Graduate College application @ [https://www.applyweb.com/oksugrad/](https://www.applyweb.com/oksugrad/)
5. Maintain Graduate College Academic Standing Minimum Grade Requirements per the current OSU catalog.
6. Successfully complete the Professional Portfolio Submissions 1 in LBSC 5113 and 2 in LBSC 5823.
8. Pass the Library-Media Specialist Oklahoma Subject Area Test (sign up at [http://www.ceoe.nesinc.com](http://www.ceoe.nesinc.com)).
9. Hold a Master of Science degree from OSU in Educational Technology with an option in School Library Media or
10. Hold a Master’s degree in another area or from an accredited institution and complete the following coursework: LBSC 5113, 5613, 5823; CIED 5353 and 5443; and EDTC 5103 (18 hours).

**Core Requirements (12 hours needed)**

- EDTC 5203 Foundations of Educational Technology
- EDTC 5103 Advanced Computer Applications in Education
- EDTC 5753 Introduction to Instructional Design
- LBSC 5613 Library Networks & Databases

**Research Requirement (3 hours needed)**

- REMS 5013 Research Design and Methodology

**Specialization Requirements (15 hours needed)**

- CIED 5353 Literature for Children, Adolescents and Adults
- CIED 5443 (3 hours) Strategies for Teaching Reading through Literature
- LBSC 5113 Selection and Organization of Educational Resources
- LBSC 5823 Administration of School Library Media & Technology Programs
- EDTC 5113 Digital Media Production

**Electives (6 hours needed)**

- EDTC 5303 Digital Games and Simulations in the Classroom
- EDTC 5403 Creativity and Innovation in Educational Technology
- EDTC 5503 Facilitating Online Learning
- Other

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36 Total Hours Needed

The student appeal process and other policies are available on the Professional Education website.
Office of Professional Education, 325 Willard Hall Stillwater, OK 74078-0431 405.744.6252 Fax: 405.744.8894 [https://education.okstate.edu/peu](https://education.okstate.edu/peu)

The following signature indicates the student has read and understands this checklist:

Name: ___________________________ Date: ______________

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Course Schedule: [http://edtech.okstate.edu/courseschedule](http://edtech.okstate.edu/courseschedule)
(Revised 06/17)