OSU Check Sheet for Teacher Certification and Recommendation for School Counselor (Grades P-12)

(Successful Completion of these requirements DOES NOT result in completion of a degree)

Last ___________________ First ___________________ MI ______ CWID# ________________

Status  Program Requirements
____ Submit Application for Admission to OSU’s Professional Education Unit @ http://tinyurl.com/osuprofedapp (must apply first semester)
Gain and Retain Full Admission to OSU’s Professional Education Unit (See OSU’s Office of Professional Education http://www.okstate.edu/peu):
_____ Maintain a 2.75 Overall Cumulative Retention GPA; for graduate students this includes all undergraduate and graduate coursework
_____ Submit a copy of the above Oklahoma Teaching Certificate to 325 Willard
_____ Maintain Graduate College Academic Standing Minimum Grade Requirements per the current OSU catalog.
_____ Successfully complete the Professional Portfolio Submission 1 and Submission 2 _____ Purchase LiveText at OSU Bookstore or at http://livetext.com $115
_____ For those who hold a valid Oklahoma standard teaching certificate: Pass the School Counselor OSAT ________
_____ For those who do not hold a valid Oklahoma standard teaching certificate: Pass the OSAT and the additional Certification Exams for Oklahoma Educators: OGET ________ and OPTE ________ (PK-8) OR (6-12)
(sign up at http://www.ceoe.nesinc.com)
_____ Hold a Master of Science from OSU in Counseling with an option in School Counseling

The student appeal process and other policies are available on the Professional Education website.
Office of Professional Education, 325 Willard Hall Stillwater, OK 74078-0431405.744.6252 Fax: 405.744.1834
https://education.okstate.edu/peu

The following signature indicates the student has read and understands this checklist:

Name: ________________________________ Date: __________________

Office of Professional Education  Program Coordinator: Dr. Tonya Hammer
325 Willard Hall Email: tonya.hammer@okstate.edu
Stillwater, OK 74078 918/594-8309

Rev. 7.15.2014