Apply for Admission to Professional Education [http://tinyurl.com/osuprofedapp](http://tinyurl.com/osuprofedapp) (must apply first semester) Requirements for Full Admission to and Retention in Professional Education (Cannot be waived)

- Maintain a 2.50 Overall Cumulative Retention GPA (includes all undergrad. and grad. coursework for grad students)
- Pass the Oklahoma General Education Test (OGET) - sign up at [http://www.ceoe.nesinc.com](http://www.ceoe.nesinc.com)
- "C" or better in a Foundations of Education Course AND a Field Experience (see Prof Ed Courses below for details)
- Demonstrate Competency in a Foreign Language (2 years of high school in the same language with grades of “B” or better, or 3 college hours with a grade of “C” or better.)
- Pass Portfolio Submission 2 (completed in CIED 4823)
- Pass Portfolio Submission 3 (completed in CIED 4720)  
  - Pass the other Certification Exams for Oklahoma Educators (sign up at [http://www.ceoe.nesinc.com](http://www.ceoe.nesinc.com)):
    - OSAT-Spanish (Must pass prior to student teaching placement)
    - OPTE
    - Hold a bachelor’s degree from OSU in Secondary Education Foreign Language (includes coursework listed below) OR
    - Hold a bachelor’s degree and complete the following coursework

### Status

#### Professional Education Courses (32) hours needed: 2.50 GPA and no grade below “C”

**Placement in field experiences or clinical practice (student teaching) is not guaranteed. Exhibiting professional dispositions, approval by program faculty, and acceptance by a school are all factors in eligibility for placements.**

- Foundations of Education: SCFD 3223, 4123, 5223, OR 5883†
- Field Experiences: CIED 3313 OR 5850† (S17 OSBI name-based background check and must pass Portfolio Sub.1)
- Human Growth & Development: EPSY 3413 OR [3113 AND 3213] OR 5103†
- Exceptional Child: SPED 3202, OR 5633†
- Educational Technology: EDTC 3123
- Methods: CIED 4813 Intro to First & Second Language Acquisition for Teachers
- Methods: CIED 4823 Foreign Language Instruction, Curriculum, & Assessment: Grades K-12**† (Must pass Portfolio Submission 2 in this course)
- Planning & Management: CIED 4724* (S59 federal fingerprint background check)
- Student Teaching Block, (Full Admission, 60 hours field experience, and passing OSAT score required prior to placement)
  
**Student Teaching: CIED 4450*(4 hours) AND 4720*(4 hours) (must pass Portfolio Submission 3 in this course)**

### Status

#### Specialization Courses (40 hours needed; 2.50 GPA and no grade below “C”)

- Advanced Conversation: SPAN 3203
- Advanced Grammar: SPAN 3213
- Advanced Diction and Phonetics: SPAN 3463
- Hispanic Civilization: SPAN 4323 OR 4333
- Spanish Literature (9 hours. Two courses must be literature. SPAN 3183, 3163, 3173, 4123, 4133, 4163, 4173, 4223, 4253, 4263, 4323, 4413 (recommended), 4550 (1-3 hours), 5110 (1-3 hours)†)
- SPAN prefix electives (19 hours): Upper or Lower division SPAN courses (5 hours may be from any foreign language)

**SPECIALIZATION HOURS NEEDED**

**TOTAL HOURS NEEDED**

**PROFESSIONAL ED GPA:**

**GRAD RETENTION/CUMULATIVE GPA:**

At least 35 of the 40 specialization hours of credit must be in Spanish. The lower division (beginning and intermediate) courses can be shown on the transcript to help reach the 40 semester hours by means of CLEP, Advanced Placement, etc. for regular and native speakers. This applies to coursework completed at foreign universities also. The 40 semester hour requirement applies to native speakers as well.

* Must be fully admitted to Professional Education prior to enrollment  † Course approved for graduate credit  

Additional OSU/OSRHE/OEQA policies: Lower division courses may not be substituted for upper division courses. Admission requirements cannot be waived. The student appeal process and other policies are available on the Professional Education website.  

Office of Professional Education, 325 Willard, Stillwater, OK 74078-0431, 405.744.6252, Fax: 405.744.1834 [https://education.okstate.edu/peu](https://education.okstate.edu/peu)

The following signature indicates the student has read and understands this checklist:

Name: _____________________________  Date: _____________________________