OSU Check Sheet for Teacher Certification and Recommendation for Special Education (Grades P-12)
Traditional Pathway Students Only
(This check sheet does not apply to alternative, nontraditional and/or boot camp certification students.)
(Successful Completion of these requirements DOES NOT result in completion of a degree)

LAST_____________________________  FIRST____________________________  MI______CWID#______________________

Status  Prerequisites
_____ Hold a valid Oklahoma standard classroom teaching certificate acquired through a traditional teacher preparation program
_____ Successfully completed a student teaching experience during undergraduate program—AND/OR
_____ Have at least 1 year of classroom experience as a traditionally certified teacher.

Status  Program Requirements
_____ Submit Application for Admission to the M.S. in Teaching, Learning and Leadership, Special Education option at
http://gradcollege.okstate.edu
_____ Submit Application for Admission to OSU’s Professional Education Unit @ http://tinyurl.com/osuprofedapp (must apply during first semester)
_____ Retain Full Admission to OSU’s Professional Education Unit. See OSU’s Office of Professional Education
https://education.okstate.edu/peu
_____ Maintain Graduate College Academic Standing Minimum Grade Requirements per the current OSU catalog.
_____ Adhere to all program requirements, guidelines, policies and procedures included in the Special Education Program Handbook
_____ Submit a copy of the above Oklahoma Teaching Certificate to 325 Willard
_____ Maintain Graduate College Academic Standing Minimum Grade Requirements per the current OSU catalog.
_____ Successfully complete the SPED Professional Portfolio (Purchase LiveText at OSU Bookstore or at http://livetext.com $115):
_____ Passing score on the Oklahoma Subject Area Test: Mild-Moderate Disabilities (sign up at http://www.ceoe.nesinc.com)
_____ Hold a Master of Science degree from OSU in Teaching, Learning, and Leadership with an option in Special Education--OR
_____ Hold a Bachelor’s degree in a related education field and complete the following coursework

Status  Special Education Core Requirements (12 hours needed: 2.50 GPA with no grade below “C”)
_____ SPED 5683 Models of Instruction in the Inclusive Classroom
_____ SPED 5673 Improving Literacy Skills of Individuals with Disabilities OR approved reading course (Must pass OK Reading Test)
_____ SPED 5743 Planning and Instruction in Special Education
_____ SPED 5150 Seminar in Special Education

Status  Area of Emphasis (Mild/Moderate 15 hours needed (up to six hours can be approved elective courses); 2.50 GPA with no grade below “C”) Students taking less than 15 hours of coursework from Area of Emphasis must select, with advisor’s approval, up to 6 hours of elective coursework. See the M.S.-TLL (SPED) degree sheet for elective options.
_____ SPED 4723 Transition into Adulthood for Individuals with Disabilities
_____ SPED 5123 Characteristics & Teaching Methods for Students with Autism Spectrum Disorders
_____ SPED 5620 Practicum with Exceptional Learners
_____ SPED 5623 Characteristics of Students with Mild/Moderate Disabilities
_____ SPED 5783 Assessing Students with Disabilities
_____ SPED 5883 Classroom and Behavior Management
_____ SPED 5993 Culturally Responsive Teaching in Special Education

Placement in field experiences or clinical practice (student teaching) is not guaranteed. Exhibiting professional dispositions, approval by program faculty, and acceptance by a school are all factors in eligibility for placements.

_____ Special Education Core Requirements
_____ Area of Emphasis (Mild/Moderate)  SPECIALIZATION GPA: ______
_____ TOTAL HOURS NEEDED  GRAD RETENTION/CUMULATIVE GPA: ______

The student appeal process and other policies are available on the Professional Education website.
Office of Professional Education, 325 Willard Hall Stillwater, OK 74078-0431405.744.6252 Fax: 405.744.1834 https://education.okstate.edu/peu

The following signature indicates the student has read and understands this checklist:

Name: __________________________________________ Date: __________

Office of Professional Education  Special Education Program Coordinator:
325 Willard Hall  Dr. Penny Cantley
Stillwater, OK 74078  Email: penny.cantley@okstate.edu
405-744-6252  405-744-9505

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