OSU Check Sheet for Special Education Teacher Certification (Grades P-12)
Certification Only Pathway (18 Hours)

(This check sheet does not apply to nontraditional students who are seeking a M.S.-TLL (Option: SPED), 4+1, or Traditional pathway students.)
(Successful completion of these requirements does NOT result in completion of a degree)

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Status: Prerequisites

Hold an undergraduate degree from an accredited Institution of Higher Education
Complete an OSDE approved Boot Camp
Meet program admission requirements listed in the Special Education Program handbook [https://education.okstate.edu/sped](https://education.okstate.edu/sped)

Status: Program Requirements

Submit App. for Adm. to the M.S. in Teaching, Learning and Leadership, Special Education option at [http://gradcollege.okstate.edu](http://gradcollege.okstate.edu)
Submit App. for Adm. to OSU's Professional Education Unit (PEU) as a Special Education candidate @ [http://tinyurl.com/osuprofedapp](http://tinyurl.com/osuprofedapp)
Retain Full Adm. to OSU's PEU. See OSU's Office of Professional Education [https://education.okstate.edu/peu](https://education.okstate.edu/peu)
Maintain Graduate College Academic Standing Minimum Grade Requirements per the current OSU catalog [www.okstate.edu/registrar/Catalogs/Catalog.html](http://www.okstate.edu/registrar/Catalogs/Catalog.html)
Adhere to all program requirements, guidelines, policies and procedures included in the Special Education Program Handbook
Passing scores on Certification Exams for Oklahoma Educators (sign up at [http://www.ceoe.nesinc.com](http://www.ceoe.nesinc.com):
  - OGET
  - OSAT-Mild-Moderate Disabilities
  - OPTE
Complete the following coursework

Special Education Coursework Requirements
Students pursuing the nontraditional certification only route must request an annual progress letter to include with their annual renewal application for their one-year provisional certificate (renewable up to two times). Students should request an annual progress letter from the Special Education Program coordinator. Letters will only be provided to students who successfully complete a minimum of 6 hours within the 12 months prior to the letter request. Only coursework completed at OSU will be included in the letter provided by OSU. The OSDE refers to the yearly progress letter as a plan of study. The yearly progress letter is NOT the plan of study OSU students submit to the Graduate College.

Status: Required Courses (12 hours needed: no grade below “C”)

SPED 5683 Models of Instruction in the Inclusive Classroom
SPED 5673 Improving Literacy Skills of Individuals with Disabilities OR approved reading course (Must pass OK Reading Test)
SPED 5743 Planning and Instruction in Special Education
SPED 5783 Assessing Students with Disabilities

Status: Area of Emphasis (Mild/Moderate 6 hours needed: no grade below “C”)

SPED 5623 Characteristics of Mild-Moderate Disabilities
SPED 5883 Classroom and Behavior Management
SPED 4723 Transition into Adulthood for Individuals with Disabilities
SPED 5123 Characteristics & Teaching Methods for Students with Autism Spectrum Disorders
SPED 5623 Characteristics of Students with Mild/Moderate Disabilities
SPED 5993 Culturally Responsive Teaching in Special Education
SPED 5620 Practicum with Exceptional Learners (permission only)

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Required Special Education Courses

Area of Emphasis (Mild/Moderate) SPECIALIZATION GPA: ______
TOTAL HOURS NEEDED
GRAD RETENTION/CUMULATIVE GPA: ______

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Apply for certification through the OK State Department of Education [http://sde.ok.gov](http://sde.ok.gov) (This path does not lead to an OSU recommendation for certification; instead, you apply directly to the OK SDE for your certificate.)

Students should read information at [https://education.okstate.edu/sped/cert](https://education.okstate.edu/sped/cert) regarding becoming a “highly qualified” special education teacher.

The student appeal process and other policies are available on the Professional Education website.
Office of Professional Education, 325 Willard Hall Stillwater, OK 74078-0431, 405.744.6252, Fax: 405.744.1834 [https://education.okstate.edu/peu](https://education.okstate.edu/peu)

The following signature indicates the student has read and understands this checklist:

Name: _____________________________ Date: ________________
Office of Professional Education Special Education Program Coordinator:
325 Willard Hall Dr. Penny Cantley
Stillwater, OK 74078 405-744-6252 Email: penny.cantley@okstate.edu 405-744-9505

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