



# PhD in Education Student Handbook

## Introduction

The College of Education is organized into three “schools” (rather than departments). We offer four Doctor of Philosophy (PhD) programs with several “options” within each program. This handbook pertains only to the Doctor of Philosophy in Education. The other three Ph.D programs in the college (Educational Psychology; Health, Leisure and Human Performance; Educational Leadership and Policy Studies) each have their own set of policies and are not covered in this handbook.

Within the PhD in Education there are five options, including Curriculum Studies, Occupational Education Studies, Educational Technology, Professional Education Studies, and Social Foundations of Education. These options cross two different schools ([School of Educational Studies](#) and [School of Teaching and Curriculum Leadership](#)) in the organizational structure of the College of Education. While most of the information in this handbook applies to all options within the PhD in Education, some policies differ between options. This handbook will note areas where you need to refer to your program option for guidance on option-specific policies and procedures.

The PhD in Education program is designed to prepare future scholars and leaders in the field of education. Unlike a master’s degree program, which is generally quite structured, a PhD program requires that you take ownership of your own learning. The faculty is here to assist and guide you, but it is important that you take responsibility for both your own personal learning and your progress through the program. In order to assist you, this handbook is intended to provide an overview of the requirements of the program and the resources available.

The objectives of the Ph.D. in Education include the following:

1. Students will demonstrate the ability to use research knowledge in making educational decisions and to use research skills necessary for the creation and dissemination of new knowledge.
2. Students should demonstrate an advanced understanding of the social, psychological, cultural, moral and ethical dimensions of teaching and learning.
3. Students should demonstrate an understanding of the pedagogical implications of diversity and individual differences.
4. Students should demonstrate sensitivity to the impact of technology on education, and competency in the use of technology to enhance research and instruction.
5. Students should demonstrate the ability to act as proactive agents who have the knowledge and leadership skills for needed improvement, change and transformation in educational settings.

## Admission Information

To apply for admission to the PhD in Education program, complete an online application to OSU Graduate College, <http://gradcollege.okstate.edu>. Indicate your preference for the PhD in Education and choose a program option. Next, submit the following materials online for review by an admissions committee:

- official transcripts indicating completion of a master's degree program
- a statement of professional goals and objectives including how the degree supports your goals/interests
- three (3) letters of recommendation from former academic advisors/instructors verifying the quality of your work as a graduate student
- samples of your scholarly writing that shows your analytical and research ability, such as a thesis, creative component, report, published article, curriculum documents, etc.
- a current (within past five years) official score on either the Graduate Record Exam or the Millers Analogies Test. Contact the University Testing & Evaluation Service, 107 UAT Building, 405/744-5958, for testing information.

A personal interview may be required as part of the admissions process, depending on the program option area. The deadlines for submitting admissions materials are September 15 for spring admission and January 15 for summer/fall admission. Applicants will be notified of admission decisions within six to eight weeks after these deadlines.

## Scholarships and Financial Aid

There are numerous scholarships available for which graduate students can apply. For information about College of Education Scholarships, call 405/744- 3355 or visit <http://education.okstate.edu/students/scholarships>.

Graduate students may apply for teaching and research assistantships for half time (20 hours/week). For information about graduate assistantships, contact the program coordinator for your desired option.

For information about [financial aid](#), contact the OSU Scholarships & Financial Aid Office, 119 Student Union, 405/744-6604.

## Program Components

The PhD in Education program consists of coursework, a qualifying exam, and a dissertation. The coursework component of the program consist of the following:

- Core Courses common to all options within the PhD in Education Program (9 hours)  
Note: CIED 6503 and SCFD 6113 must be taken during the first or second semester. It is recommended that SCFD 6983 be taken following completion of SCFD 6113.
- Research Courses (12 hours minimum) Note: REMS 5013 and REMS 5953 are both considered levelling courses and cannot count on the plan of study for a Ph.D. in Education. Only one of the four research courses on the plan of study may be at the 5000 level.
- Specialization Courses within your option area (24 hours)
- Cognate courses in an area outside of your program option (9 hours)
- Dissertation (15 hours)

See Appendix A for the *Ph.D. in Education At-A-Glance* document the program.

## **Progress through the Degree Program**

This section highlights important steps to take after admission and during the early coursework semesters of your program.

### Getting started in the Program

You will be informed of your admission via letter. Upon acceptance, you will be assigned a temporary advisor. Contact your temporary advisor for an initial conversation about your degree plan. Newly admitted students have an automatic “advising hold” that needs to be lifted before you can register for your first semester of courses, and your temporary advisor will lift the hold after your initial meeting or phone conversation.

While your advisor will provide assistance, there is much you can do to inform yourself of the requirements for your degree and program option. Each degree option has a program description with course choices on its website. Get a copy of the University Catalog from the OSU Website, Graduate College office, or bookstore and read about program requirements and course descriptions cataloged by course prefixes. Consult the OSU web site, <http://go.okstate.edu> for course schedules. Visit the Graduate College website (<http://gradcollege.okstate.edu>) for the most up-to-date information applicable to all graduate programs.

### Assignment of Temporary Advisor

The admissions review process takes several weeks. The Graduate Coordinator will send you an admissions letter with the admissions committee recommendation and the name of your temporary advisor. Contact your temporary advisor to discuss enrollment, formation of an advisory committee, and the required formal Plan of Study. As delineated in the OSU Catalog, the temporary advisor will remove the enrollment hold and guide you in the selection of courses for the first semester or summer session. Additionally, your temporary advisor will explain the process of forming an Advisory Committee, which may or may not include the temporary advisor.

Your temporary advisor may or may not eventually become your permanent advisor. As you progress through your coursework and interact with faculty, you will discover more about your own research interests and which faculty members can best support you in your program. The faculty understands that your temporary advisor may or may not be the best match for you in the long run. You should feel free to discuss the composition of your committee, including your choice for advisor and committee chair, with your temporary advisor. Changes in advisor and/or committee membership are initiated through a Committee Change Form.

### Non-Degree Seeking Students

Once admitted to the OSU Graduate College, you may take up to 9 hours as a non-degree seeking student that may count toward degree requirements before being admitted to a degree program. If you have been admitted as a non-degree seeking student, you must re-apply to the degree option of your choice in order to be admitted into a degree program.

## Continuous Enrollment Requirements

The Graduate College requires that doctoral students maintain continuous enrollment throughout the degree program. The specific requirements for continuous enrollment and progress to degree can be found on the Graduate College website at <http://gradcollege.okstate.edu/enrollment>.

## Leave of Absence Provisions

If you are unable to maintain continuous enrollment, you should consider requesting a Leave of Absence. The Graduate College policies on Leave of Absence can be found at <http://gradcollege.okstate.edu/leave-of-absence-policy>. Approval of a student Leave of Absence from the PhD in Education is contingent upon good academic standing as defined by the Graduate College. In order to be reinstated at the end of the Leave of Absence, you must meet the admissions criteria in place at the time of your initial admission to the program. In addition, you must meet the conditions set forth by your graduate advisory committee (or academic advisor in the case that the committee has not yet been formed) as indicated in the letter from the committee/advisor that must be attached to the Leave of Absence Request Form. Students whose military orders call for deployment are automatically approved for a leave of absence for the duration of their deployment. Students with military orders that prevent them from continuous enrollment do not need Leave of Absence approval but do need to notify their academic advisor/advisory committee members. Their Leave of Absence will not be counted toward their time-to-degree limits.

## Doctoral Forms

Each milestone in the graduate program (e.g., Plan of Study, Dissertation Proposal Approval, Dissertation Defense) requires a specific form to notify the Graduate College of your progress. While these forms must be signed by your advisor and/or advisory committee, you will be the one to begin the process by completing the form and routing it as needed. The OSU Graduate College website contains links to the most current versions of the required doctoral forms, including the online Plan of Study form, application for admission to candidacy, and result of final exam (dissertation defense) form (<http://gradcollege.okstate.edu/forms>). As a doctoral student, it is your responsibility to initiate and follow through on these processes and assure that these forms are appropriately completed and submitted to the Graduate College in a timely manner.

## Doctoral Advisory Committee

The Doctoral Advisory Committee serves to assist you in planning the most appropriate course work and related program experiences. The Doctoral Advisory Committee should be composed of at least four faculty members who hold Graduate Faculty membership. Your temporary advisor will help you identify the committee chair and committee members, all of whom must be full members of the Graduate Faculty. Each program area may have specific policies regarding the composition of committees, so make sure you are aware of any requirements specific to your program option. The committee chair's primary duty is to monitor the progress of the student toward the degree. Other committee members' duties include reviewing draft documents of the dissertation, participating in examinations per Graduate College and program requirements, attending regular meetings of the advisory committee, and interacting regularly with committee members and the student to monitor progress toward the degree. The student and the members of the advisory committee should consult regularly to review the progress of the student's work. The Graduate College requires that one of the four committee members be outside of your program area's department, or school (e.g., if your option is in STCL your outside member cannot be from a STCL program, if your option is in SES, your outside member cannot be from SES, etc.). Outside members who have an appointment outside the College of Education (COE) are allowed, and are in fact encouraged when such faculty can make clear contributions to the candidate's research and are willing to serve. The advisor's primary duty is to mentor the student in regard to the conduct of research necessary for the

completion of the degree. As a result, it is expected that the advisor establish the closest working relationship with the student.

You have the option of changing the membership of your Doctoral Advisory Committee at any time. However, a written request for changing a committee's membership must be initiated by all old and new committee members and submitted to the School Head. The request should include a clear rationale for the proposed change (e.g., faculty member retirement, substantial change in your research interest that requires different expertise on the committee, etc.). Pending the School Head's signature, the appropriate notification will be forwarded to the Graduate College. Forms for changing the members on Doctoral Advisory Committees may be obtained from the Graduate College website.

#### Plan of Study Meeting

You must complete a draft of the Plan of Study (POS) online and also convene a Plan of Study Meeting with your full committee. The purpose of the meeting is to get the whole committee's input on developing a Plan of Study that includes required courses in specific programs, selected elective courses and other related experiences that best support your goals. You are responsible for initiating and arranging the Plan of Study meeting with the assistance of your advisor.

According to the Graduate College policy, the Plan of Study is to be submitted prior to the end of the third semester of enrollment. If you do not have an approved Plan of Study on file by this time, you may face an advising hold that will prevent you from registering for classes. Once approved online by the committee, the Plan of Study goes to the Graduate College for final approval. Changes in the plan can be made using the same online Plan of Study form, and must be approved by the Doctoral Advisory Committee and the Dean of the Graduate College.

#### Annual Review Process

Faculty in your program option are required to have a process in place to monitor your progress through the program each year. The goal is to identify students encountering difficulties and provide support. Each program option has its own process for conducting the annual review process that must be completed by March 15th of each year. Your advisor will explain the requirements of your program option. Be sure to meet any stated deadlines and provide complete information when requested.

#### Doctoral Qualifying Examinations

According to the OSU Catalog, the qualifying examination is designed to measure your proficiency in the field of specialization, the breadth and depth of professional education background, knowledge of cognate subjects, and research knowledge and skills. All PhD students must pass a qualifying examination before the degree is granted. You should take the initiative in communicating with your advisor and registering for the qualifying exam (via an application form emailed to the COE Graduate Coordinator) very early in the semester in which you intend to take the exam. The form and the exam dates are posted on the CoE Graduate Studies home page.

Be sure to check with your advisor concerning option area-specific guidelines. Doctoral students typically take qualifying exams when the majority of coursework and other related program requirements are complete. The content of the qualifying exam is based on three primary areas: program core coursework, area of specialization and research and is administered two questions in a sit-down format ("closed-book" on campus one day) and two questions in a take home format ("open-book" with higher expectations for references and writing. Within program options, variations may be made with committee approval.

The entire responsibility for developing the doctoral qualifying examination resides with your Doctoral Advisory Committee. The Advisory Committee has the most pertinent information about your program and objectives. Decisions regarding the examination should, therefore, reside with the Committee. Typically the Doctoral Advisory Committee chair solicits questions from all committee members and takes responsibility for the evaluation of the qualifying examinations.

#### Doctoral Oral Defense Examinations

The oral defense is required for some program options and can be requested at the discretion of the dissertation committee for all program options. Check with your advisor to make sure you understand the requirements for your option. The focus of the oral exam depends, in part, on the quality and sufficiency of the written exam. The oral defense provides an opportunity to more fully support the written response. Follow-up dialogue about the process, research direction, and committee composition might also become part of the oral defense/exam.

#### Reporting Results of Qualifying Examinations

The chair of the Advisory Committee will gather committee member evaluations and make a summary evaluation that will be reported to the Graduate Coordinator, who will report results to the Graduate Studies Office. The chair of the Advisory Committee may choose to report the evaluation results and feedback directly to you as well. The Graduate Coordinator will send you a letter of evaluation results as soon as possible following the examination.

In the event that you do not pass the qualifying examination on your first attempt, you will be permitted to retake the examination when offered the following semester. You may be required to retake the entire exam or only a portion of it at the discretion of your advisory committee. You must remain enrolled as a degree candidate for at least two semester hours per semester or six credit hours per year until requirements are completed. You must reapply to take the examination and indicate a second retake on the application form. A third and final retake requires approval from the Graduate Dean.

#### Revisions in Doctoral Advisory Committee Membership

After successful completion of qualifying exams, you are encouraged to review the composition of your Doctoral Advisory Committee and make revisions, if appropriate, so that your committee has the right expertise to best assist you in the research phase.

## **Completing the Dissertation**

This section summarized the steps for the final stage of your program after completing coursework and the qualifying examination.

#### Dissertation Proposal Hearings

You will work closely with your dissertation advisor to develop and present a dissertation proposal to your Doctoral Advisory Committee for approval. Your dissertation advisor's role is to work with you on how and when to involve other committee members, including the submission of your proposal to the committee for defense. If the dissertation research involves human subjects/participants then you must complete the required training and application for Protection of Human Subjects to be approved by the OSU Institutional Review Board (IRB).

The Ph.D. in Education program recognizes a variety of dissertation formats. The requirements for the dissertation proposal depend on your program option area. The majority of program options require a full

proposal that provides the full context and rationale for the study, presents a well-developed literature review, and explains the research procedures. (That is, a nearly-complete version of the first three chapters of your dissertation.) A few option areas may instead allow a dissertation “prospectus” that may include a less detailed literature review while still presenting solid justification and a well-developed plan for the study. Be sure to review all published information and communicate with your advisor regarding the specific requirements for you program option.

Even at the proposal stage you need to be aware of the formatting requirements for a completed dissertation. The final copy of the dissertation must conform to the format specifications in the Graduate College Thesis Dissertation Handbook available on the Graduate College website: <http://gradcollege.okstate.edu>. In addition, dissertations generally follow the format as outlined in the most recent edition of the American Psychological Association guidelines- especially for references. Dissertations must be submitted electronically to the Graduate College. Check with your advisory committee members about their desire for paper copies.

#### Admission to Doctoral Candidacy

You will be admitted as a doctoral candidate upon advisory committee approval of the dissertation proposal. The Doctoral Advisory Committee signs the form approving admission to doctoral candidacy. You will complete the form, indicating the semester when you expect to finish degree requirements and graduate, and bring it to your dissertation proposal meeting. Your advisor will then help route the form through the school, to the COE Graduate Studies office, and finally to the Graduate College.

The Graduate College requires that a doctoral student (either PhD or EdD) be admitted to candidacy no less than six months prior to graduation, and must maintain continuous enrollment in every fall and spring semester until graduation. Two graduate credit hours qualifies as full-time enrollment for doctoral candidates at this stage of the program.

#### Doctoral Dissertation Defense

The final examination is the oral defense of the dissertation. You must provide a copy of the dissertation in advance to your advisor and each committee member **a minimum of two weeks before the defense**. The dissertation must conform to the format and specifications set forth in the Graduate College Thesis and Dissertation Manual, published and available from the Graduate College. According to the OSU Catalog, the dissertation has three main functions: (1) training in research, (2) promoting professional growth, and (3) contributing to the professional knowledge in education. The committee will notify the Graduate College immediately of the results of the final examination on the appropriate form. After you have successfully completed your dissertation defense you will make all changes required by the committee and by the Graduate College and electronically submit the dissertation in final form to the Graduate College.

The dissertation defense is open to any member of the Graduate Faculty or other visitors with the approval of the Committee Chair. Visitors, other than committee members, are not permitted to vote and will be excused at the discretion of the Committee Chair. Doctoral candidates are encouraged to attend other defenses to better prepare for your own defense. The Chair is the person who is responsible for the conduct of this final examination. The oral defense should be announced at least two weeks in advance both electronically via email to the Graduate Faculty and with a posting on bulletin boards in Willard Hall. Information for the announcement should be provided by the committee chair at least two weeks in advance so that the announcement can be prepared by office staff. In addition, a copy of the dissertation or an abstract should be provided by the student to the office staff in the student’s program area for those interested in reading it prior to the examination. Summer dissertation defenses are not encouraged due to difficulties scheduling faculty who may not be on campus and to meeting deadlines. Any summer

dissertation defense must be agreed upon by all members of the Advisory Committee. A member of the Advisory Committee may not be replaced for non-agreement to a summer defense.

#### Graduate College Style Manual

The Graduate College Style Manual specifications must be followed for the doctoral dissertation. The Graduate College Style Manual is available from the Graduate College (<http://gradcollege.okstate.edu/>)

“A report, thesis, or dissertation must conform to the format specifications set forth in this manual. The style of the document is to be determined by the advisory committee and should be reflective of publications in the student’s discipline” (OSU University Catalog). Doctoral students are required to complete training offered by the Graduate College (face-to-face or online) on the proper formatting of a dissertation.

#### Graduation

A final, accurate and approved [revised] Plan of Study and a Graduation Clearance Form must be filed with the Graduate College by the end of the second week of the semester or summer session in which the degree is to be conferred. The application for diploma is also completed and submitted to the OSU Registrar.

## Academic Integrity

#### Responsible Conduct of Research

All students in the PhD in Education program are required to pass training in the Responsible Conduct of Research. Oklahoma State University is making use of the Collaborative Institutional Training Initiative (CITI) as a component of training in the area of Responsible Conduct of Research (RCR). This online training program consists of a series of tutorial modules focusing on different aspects of RCR and is intended for anyone engaged in research. The training is appropriate for faculty, staff and students conducting research in the natural sciences, physical sciences, social and behavioral sciences, humanities, and fine arts. Modules include instructional material, case studies, and additional suggested readings. At the end of each module is a short quiz. The results of each quiz are recorded and provided to you and to the Office of University Research Compliance. You must have a cumulative score of 80% to pass/complete the course. Additional information follows. You can access the training modules from the OSU Graduate College website (<http://gradcollege.okstate.edu/>).

#### Institutional Review Board (IRB)

Before research begins, all research (including thesis, reports, and creative components) involving human subjects must be approved by the Institutional Review Board (IRB). In order to submit an application, you must first successfully complete the IRB training. Please consult the IRB website for details at <http://compliance.vpr.okstate.edu/IRB>. If your dissertation research involves humans, then you will need to complete an IRB application form and include a summary of your research plan with the application. Your IRB application must be approved and signed by your advisor before it is submitted to the IRB office for approval. Once the IRB begins to review your application, you can expect the process to take about one month (sometimes it is less or more). Be sure to include a signed letter of consent from the administrator in charge if your research will take place in a school/institutional setting or will involve research on teachers or students.

“Because university policy requires prior approval of all research involving human subjects, the letter from the IRB granting approval of the research must be included in the appendix of any thesis or

dissertation submitted to the Graduate College in fulfillment of degree objectives. Failure to obtain approval for use of human subjects means that the thesis or dissertation cannot be accepted.” (OSU University Catalog)

## **PhD in Education Faculty Directory**

College of Education Directory: <http://education.okstate.edu/coe-directory>

## **Appendices**

Appendix A: Ph.D. in Education At-A-Glance  
Appendix B: Suggested Cognate Areas of Study  
Appendix C: Plan of Study Worksheet

# Ph.D. in Education At-A-Glance

## ADMISSION

<http://gradcollege.okstate.edu/collegenet>

Application Deadlines: January 15 for Summer/Fall admission and September 15 for Spring/Summer admission

Minimum Requirements: GPA >3.5/4.0 in a master's from an accredited institution; Miller Analogies Test (MAT) composite raw score of >400 or a Graduate Record Exam (GRE) score of >300 combined verbal and quantitative) and 4.5 on analytical scale; evidence of scholarly writing; three reference contacts; resume/vita

## COMMON CORE

9 hours

CIED 6503 Doctoral Seminar (must be taken 1<sup>st</sup> or 2<sup>nd</sup> semester)  
SCFD 6113 Theoretical Foundations of Inquiry (must be taken 1<sup>st</sup> or 2<sup>nd</sup> semester)  
SCFD 6983 Diversity and Equity Issues in Education (best to take after SCFD 6113)

Note: Substitutions for these courses are not allowed, and all three should be taken at the beginning of a program.

## RESEARCH

12 hours minimum

12 hours minimum; must include at least one quantitative and one qualitative course (typically REMS 6003 Analysis of Variance and SCFD 6123 Qualitative Research I)

Other courses typically taken include: SCFD 6193 Qualitative Research II, REMS 6013 Multiple Regression Analysis, CIED 6073 Advanced Pedagogical Research, and CIED 6253 Designing & Conducting Mixed Methods Research, although there are more options. REMS 5013 Research Design & Methodology and REMS 5953 Statistical Methods in Education are pre-requisites for all students and do not count on the Plan of Study. Only one of four research courses on the POS may be at the 5000 level. Additional Requirements: Complete the CITI training, present at a professional conference, and submit an article for publication

## OPTION AREAS

24 hours  
specialization  
9 hours cognate

Curriculum Studies: Dr. Hongyu Wang, hongyu.wang@okstate.edu, 405.744.7125

Educational Technology: Dr. Susan Stansberry, susan.stansberry@okstate.edu, 405.744.9509

Occupational Education Studies: Dr. Mary Jo Self, maryjo.self@okstate.edu, 405.744.9191

Professional Education Studies: Dr. Qiuying Wang, qiuying.wang@okstate.edu, 405.744.7125

Social Foundations of Education: Dr. Lucy Bailey, lucy.bailey@okstate.edu, 405.744.9194

## DISSERTATION

15 hours

Qualifying exams are administered each semester with two questions given in a sit-down format and two as take-home. Any variation on the format must have committee approval.

A doctoral student must be admitted to candidacy no less than six months prior to graduation, and must maintain continuous enrollment in every fall and spring semester until graduation.

## Appendix B: Examples of Cognate Areas of Study

Cognate: Online Teaching

Program: Educational Technology

Contact: Dr. Penny Thompson [penny.thompson@okstate.edu](mailto:penny.thompson@okstate.edu), 405.744.8042

Courses: EDTC 5720 Foundations of Digital Learning

EDTC 5103 Advanced Computer Applications

EDTC 5153 Computer-Based Instructional Development

EDTC 5503 Facilitating Online Learning

Other: These four courses as a group make up the *Graduate Certificate in Online Teaching*. If pursuing this certificate, students will need to make application to the Graduate College in addition to their PhD or MS program application. The four-course sequence will begin each Fall semester with courses offered sequentially in 8-week blocks and fully online. Application for admission due July 15 each year.

Cognate: Literacy Education

Program: Reading/Literacy

Contact: Dr. Jennifer Sanders [jenn.sanders10@okstate.edu](mailto:jenn.sanders10@okstate.edu), 405.744.8043

Courses: CIED 6683 Language, Literacy, and Culture

CIED 6083 Seminar in Writing Pedagogy

CIED 5733 History of Reading

CIED 6433 Seminar in Literacy: Issues and Trends

CIED 6060 Special Topics in Literacy Education (ELL, Adolescent Literacy, etc.)

Other: The first four courses are recommended for a cognate, and the Special Topics course can be substituted to meet the needs of individual students.

Cognate: Educational Technology

Program: Educational Technology

Contact: Dr. Susan Stansberry [susan.stansberry@okstate.edu](mailto:susan.stansberry@okstate.edu), 405.744.9509

Courses: EDTC 6333 Human Computer Interaction

EDTC 6153 Advanced Computer Based Instructional Development

EDTC 6423 Trends and Issues in Educational Technology

Other: See <http://edtech.okstate.edu/courseschedule> for course rollout

Cognate: Curriculum Studies

Program: Curriculum Studies

Contact: Dr. Hongyu Wang [hongyu.wang@okstate.edu](mailto:hongyu.wang@okstate.edu), 918.594.8192

Courses: CIED 6053 Advanced Curriculum Studies

CIED 6063 Curriculum History

CIED 6043 Curriculum Leadership

CIED 6133 Theory to Practice in Education

CIED 6073 Advanced Pedagogical Research

CIED 6143 School Reform

Other: Students can choose from these courses to form a cognate area.

Cognate: Media Studies  
Program: Social Foundations/Curriculum Studies/Educational Technology  
Contact: Dr. Deni Blum, Dr. Pam Brown, Dr. Penny Thompson [pamela.u.brown@okstate.edu](mailto:pamela.u.brown@okstate.edu),  
405.744.8004  
Courses: SCFD 5923 Pop Culture in Education  
          CIED 6183 Advanced Media Literacy or CIED 5183 Media Literacy  
          EDTC 6053 Media & Learning in Educational Technology

Cognate: Gender Issues  
Program: Social Foundations  
Contact: Dr. Lu Bailey [lucy.bailey@okstate.edu](mailto:lucy.bailey@okstate.edu), 405.744.9194  
Courses: choose three from the following:  
          GWST 5300 Gender and Sexualities  
          SCFD 6990 Gender, Theory and Education  
          CIED 5723 Gender and Curriculum  
          SCFD 5990 Gendered Campus Violence

Cognate: International Studies of Education  
Program: Social Foundations and Higher Education/Student Affairs  
Contact: Dr. Guoping Zhao [guoping.zhao@okstate.edu](mailto:guoping.zhao@okstate.edu), 405.744.9897  
Courses: choose three from the following:  
          SCFD 6023 Comparative Education  
          SOC 5223 Culture, History, and World Systems  
          SOC 5333 Global Population and Social Problems  
          HESA 6163 International Issues in Higher Education

Cognate: Qualitative Inquiry  
Program: Social Foundations  
Contact: Dr. Guoping Zhao [guoping.zhao@okstate.edu](mailto:guoping.zhao@okstate.edu), 405.744.9897  
Courses: choose three from the following:  
          SCFD 6193 Qualitative Data Analysis  
          SCFD 6190 Selected Methods in Qualitative Research: Narrative Methods  
          SCFD 6190 Auto/biographical Approaches in Education  
          SCFD 6190 Case Study Research  
          SCFD 6190 Ethnography  
          SCFD 6190 Naturalistic Inquiry  
          SCFD 6190 Photovoice  
          SCFD 6133 Interviewing

Cognate: Socio-cultural Foundations of Education  
Program: Social Foundations and Literacy  
Contact: Dr. Guoping Zhao [guoping.zhao@okstate.edu](mailto:guoping.zhao@okstate.edu), 405.744.9897  
Courses: choose three from the following:  
          SCFD 5883 Educational Sociology  
          SCFD 6853 Anthropology of Education  
          SCFD 5873 Culture, Society, and Education  
          CIED 6683 Language, Literacy and Culture

Cognate: Philosophy of Education  
Program: Social Foundations and Philosophy  
Contact: Dr. Guoping Zhao [guoping.zhao@okstate.edu](mailto:guoping.zhao@okstate.edu), 405.744.9897  
Courses: SCFD 6630 Topics in Philosophy of Education  
          CIED 6070 Readings in Arts and Humanities Education  
          PHIL 5610 Philosophical Issues in Education

Cognate: History of Education  
Program: Social Foundations  
Contact: Dr. Guoping Zhao [guoping.zhao@okstate.edu](mailto:guoping.zhao@okstate.edu), 405.744.9897  
Courses: choose two from the following:  
          SCFD 6823 History of Education  
          SCFD 6990 History of Women in Education  
          HIST 5023 Historical Methods  
          and choose one from the following:  
          CIED 6063 Curriculum History  
          EDLE 6753 Historical Development of American Higher Education

## Appendix C: Plan of Study Planning Guide

Date Planned	Courses
	<b>Common Core 9 hours</b> (cannot be substituted) CIED 6503 Doctoral Seminar (take 1st or 2nd semester)
	SCFD 6113 Theoretical Foundations of Inquiry (take 1st or 2nd semester)
	SCFD 6983 Diversity and Equity Issues in Education (take after SCFD 6113)
	<b>Research Courses 12 hours (one quantitative and one qualitative required)</b> (Note: REMS 5013 and 5953 prerequisites that cannot count on the PhD plan of study)
	<b>Specialization 24 hours</b>
	<b>Cognate Area of Study 9 hours</b>
	<b>Dissertation 15 hours (EDTC 6000)</b>

Semester 1:	Semester 2:	Semester 3:	Semester 4:
Semester 5:	Semester 6:	Semester 7:	Semester 8:
Semester 9:	Semester 10:	Semester 11:	Semester 12: